



Healthy Communities Policy Advisory Group

Wednesday, 21 November 2018 at 6.00 pm

Room 6 - Capswood, Oxford Road, Denham

A G E N D A

Item

1. Evacuation Procedure
2. Apologies for Absence
3. Declarations of Interest
4. Minutes (*Pages 3 - 6*)

To approve the minutes of the Healthy Communities PAG held on 2 October 2018.

5. Reports from Members

Cllr D Pepler - Meeting of the Buckinghamshire Healthcare Trust held on 26 September 2018 (Pages 7 - 8)

6. Portfolio Budgets 2019/20 (*Pages 9 - 18*)

Appendix (Pages 19 - 46)

7. Healthy Communities Update (*Pages 47 - 56*)
8. Community Safety Update (*Pages 57 - 60*)
9. Acquisition of Residential Property (*Pages 61 - 64*)

10. Community Wellbeing Plans Annual Review (*Pages 65 - 68*)

Appendix 1 (Pages 69 - 102)

Appendix 2 (Pages 103 - 116)

11. Exempt Information

To resolve that under Section 100(A)(4) of the Local Government Act 1972 the following item(s) of business is not for publication to the press or public on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.

12. Unauthorised Encampments (*Pages 117 - 122*)

Reasons for restriction: Paragraph(s) 5

Appendix A (Pages 123 - 124)

Note: All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

Membership: Healthy Communities Policy Advisory Group

Councillors: P Hogan (Chairman)
D Anthony
P Bastiman
M Bezzant
Dr W Matthews
D Pepler

Date of next meeting – Thursday, 28 February 2019

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HEALTHY COMMUNITIES POLICY ADVISORY GROUP

Meeting - 2 October 2018

Present: P Hogan (Chairman)
P Bastiman, M Bezzant, Dr W Matthews and D Pepler

Apologies for
absence: D Anthony

70. MINUTES

The minutes of the Healthy Communities PAG held on 12 June 2018 were approved.

71. DECLARATIONS OF INTEREST

There were no declarations of interest.

72. REPORTS FROM MEMBERS

No written reports received. Councillor Pepler advised that he hoped to bring a report on the recent meeting of the Buckinghamshire Healthcare Trust to the next Full Council meeting.

73. HEALTHY COMMUNITIES UPDATE

The PAG received an update report from the Head of Healthy Communities. Further updates to the report were given as below:

- The number of properties provided through the Private Sector Leasing Scheme had increased from 8 at the time of writing the report to 13.
- Debt recovery for nightly booked accommodation costs had risen from 75% to 83%.
- 99% of taxi drivers had now attended mandatory safeguarding training.

An update was requested on noise issues from Heathrow.

It was **RESOLVED** that the report be noted.

74. COMMUNITY LOTTERY PERFORMANCE

Members received an update report on the Chiltern & South Bucks Community Lottery. It was advised that the Lottery had now been serving as a valuable resource for local voluntary and community groups for 10 months. Pages 24-26 of the agenda pack showed a table of the causes currently involved in the scheme together with the number of tickets sold and annual funds raised. Officers felt that, although the Lottery had benefitted a number of good causes already, there was still work to be done to attract new groups and also increase the engagement with existing causes to help them increase ticket sales.

Councillor Pepler declared an interest due to his involvement in Burnham Youth Club.

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An update was requested on the Heart of Bucks and SBDC grant funding allocations further to the report presented to the PAG on 12 June 2018.

It was **RESOLVED** that the report be noted.

75. BUCKS HOME CHOICE ALLOCATION POLICY

A report was presented which set out the draft revised Bucks Home Choice Allocations Policy for allocating social housing tenancies. The report sought comments from Members on the Policy and approval for the Head of Healthy Communities to agree the final version of the Policy for consultation.

Members were informed that the Policy had last been reviewed in 2014. It was therefore recommended that the Policy be revised and updated to ensure that it complied with changes in legislation and guidance, including the Homelessness Reduction Act.

Having considered the advice of the PAG, the Portfolio Holder **RESOLVED** that following comments from Members the final draft Bucks Home Choice Allocations Policy be agreed for consultation by the Head of Healthy Communities in consultation with the Portfolio Holder for Healthy Communities and subject to the agreement of Aylesbury Vale District Council, Chiltern District Council and Wycombe District Council.

76. BATH ROAD DEPOT

The PAG received a report which updated Members on the progress of the scheme to provide emergency housing units for temporary accommodation at the Bath Road Depot site. Members were informed that the off-site construction of the units was nearing completion and that the units would be delivered to site shortly. Photographs of the completed units were circulated to Members prior to the meeting.

It was advised that the ground floor units would include wet-rooms for disabled use, and that the units had been designed to be inexpensive to maintain. The accommodation would be managed by Bucks Housing Association following the handover in December 2018. It was noted that the cost of the scheme would be paid back within 13 years due to a reduction in Emergency Housing costs and a lease income from the units.

Members requested an update on repairs to 801 Bath Road following the recent flood.

It was **RESOLVED** that the report be noted.

77. HOUSING STRATEGY

Members considered a report to Cabinet which set out the finalised version of the Joint Housing Strategy for Chiltern and South Bucks District Councils. It was noted that comments made by Members as part of the consultation stage had been taken into account when producing the finalised strategy.

It was **RESOLVED** that the report be noted.

78. CHILTERN AND SOUTH BUCKS PLAYING PITCH STRATEGY

The PAG received a report which presented the updated Chiltern and South Bucks Playing Pitch Strategy following the request from Members for an additional round of public consultation to verify the Strategy's accuracy. Members were advised that, once agreed, the Strategy would provide a valuable resource to sports clubs, schools and Town & Parish Councils that will support them in

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securing external funding by demonstrating clear evidence of additional need. It was noted that the Strategy would also inform the emerging Local Plan and would be regularly reviewed once adopted.

Members were advised that, once the Strategy had been approved, it would be promoted within the local community to encourage external grant applications. Groups would also be signposted to relevant funding sources.

It was **RESOLVED** that the report be noted.

79. CHILTERN AND SOUTH BUCKS OPEN SPACE STRATEGY

A report was presented which set out the revised Chiltern and South Bucks Open Spaces Strategy following an additional round of consultation with Town & Parish Councils and other key stakeholders to verify the Strategy's accuracy. Members were advised that the Strategy had previously been presented to the PAG on 22 February 2018 not 12 June 2018 as mentioned in the report.

The PAG were informed that feedback from Town & Parish Councils and other stakeholders had been very useful in informing the Strategy which had been largely positive regarding local space provision. Some issues had been identified around a lack of play provision and signage and promotion of public spaces. Once approved, the Strategy would be distributed to Town & Parish Councils and community groups and would play a key role in informing both the Joint Local Plan and Neighbourhood Plans. Information events would be held before the end of 2018 to promote the Strategy amongst key stakeholders.

Members stressed the importance of promoting public open spaces on a District-wide basis, and it was noted that this would link in with economic development aims. Promoting open spaces would also tie in with the need to promote activities such as walking which play an integral part in supporting The Buckinghamshire Health and Wellbeing Strategy.

It was **RESOLVED** that the report be noted.

80. PERFORMANCE OF THE LEISURE PROVIDER: ANNUAL REPORT

The PAG received a report on the performance of the Leisure Contract with GLL for 2017. Members were informed that the Beacon Centre and the Evreham Sports Centre had generated a turnover in excess of £500,000 with over 170,000 annual visits and had provided the Council with a net income of around £34,000. A successful outreach programme had also been delivered which had targeted hard to reach communities.

It was advised that reductions in staffing costs had not resulted in a reduction in the quality of the service provided and had allowed staff to acquire additional qualifications and skills.

It was **RESOLVED** that the report be noted.

The meeting terminated at 7.00 pm

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Report of the meeting of the Buckinghamshire Healthcare Trust on 26th September 2018

The recent absence of reports from this Trust has been caused by my being unable to attend the previous two meetings owing in the first place it clashing with my holiday and in the second my indisposition.

This meeting started with a patient's story which involved the work of a team of hospital employees who provide care to patients outside a hospital setting. Much of this is done by Occupational and physiotherapists. They treat patients with cerebral palsy and also help children with disabilities to function.

The Acting Chief Executive presented his report where owing to technical problems in August the staff salaries had been paid late and he apologised for any inconvenience. There was a deteriorating situation concerning vacancies for nurses. The ABM and open day had been a success and the response to complaints had improved although there was concern over the team of 3 dealing with complaints had been reduced to 2. In July there had been 675 formal accolades and 51 complaints. Thames Valley Cancer Alliance were providing funding for an 8a Improvement Manager

A report was received on the progress of the Corporate objectives of the Trust. On Strategic Priorities a green light was given to Quality whilst money received a red one. On Clinical Strategy green lights were given Innovation and Improvement, Health and Wellbeing and the Enabling of Transformation whilst Sustainable Service Growth was rated as being at risk.

On Infection Prevention in June there had been 2 cases of C Difficile both being identified as unavoidable. There was a need to improve the cleaning culture and other areas in this field.

The meeting followed on with the Annual Antimicrobial report. This provided an overview of the activity of the antimicrobial team over the year 2017/2018. We were informed that an additional Pharmacist was being employed.

From the Performance Report there had been an increase in demand in A & E but there were problems over staffing owing to the number of vacancies. There was also an increase in the number of patients who needed to be admitted. 87% of patients were treated within the 4 hour target and there were no 12 hour waits on trolleys. 77% of Cancer patients were treated within 62 days and they were trying to reduce the backlog. Efforts were being made to curb the number of patients that were using the Minor Injuries A & E at High Wycombe.

The Workforce Report was the received where there was a need for strong leadership in A & E. Here weekly meetings were being held to review progress. The appraisal rate of 71% was not good enough and needed to be improved. Concern was expressed over the level of likely

recruitment of Student Nurses this September.

A Safeguarding Report was received which showed that with regard to children 88.23% of staff had completed level 1 74.47 level 2 and 94.05% level 3. On adult compliance 86.26 had completed the course and over 85% had completed the other heads.

David Pepler

26th October 2018

SUBJECT:	Portfolio Budgets 2019/20
REPORT OF:	Councillor Patrick Hogan – Healthy Communities Portfolio Holder
RESPONSIBLE OFFICER	Jim Burness – Director of Resources
REPORT AUTHOR	Jacqueline Ing – Accountancy Manager 01494 732292 jing@chiltern.gov.uk Martin Holt – Head of Healthy Communities
WARD/S AFFECTED	All

1. Purpose of Report

- 1.1. To provide Members with information on the draft revenue budget for 2019/20, including the context of the overall financial position facing the Council for the coming year.
- 1.2. This report provides summary information on the budgets and highlights issues for consideration. The accompanying booklet presents the detailed information to assist Members in their decision making.

RECOMMENDATION:

Members are requested to advise the Portfolio Holder on the approval of the following items for onward submission to Cabinet:

- the 2019/20 revenue budget
- the 2019/20 fees and charges.

2. Context to the 2019/20 Budget

- 2.1. At the start of the process to set the 2019/20 budget and council tax it is helpful to be aware of the context within which we will be taking decisions over the coming months.
- 2.2. The most significant recent development is the announcement of the decision to create a unitary authority in Buckinghamshire from 2020/21. This does not affect the requirement on the Council to set a legal and prudent budget for 2019/20 that addresses the Council's aims and objectives. It will be necessary at a corporate level to make provision for the initial transition costs to the new unitary authority that will be incurred in 2019/20. This will be done when setting the final budget in February 2019 when there is more clarity around the transition process.
- 2.3. The Council's objectives that it continues to pursue are set out in the Council's Medium Term Financial Strategy. The key principles of the Strategy are.
 - The matching of expenditure and income in the medium term.
 - Optimising the use of Council assets to deliver or help finance Council priorities.

- Aligning new expenditure to key Council priorities and to continue to provide value for money.
 - Having in place sound financial processes to control and monitor expenditure.
 - Awareness of the financial risks facing the Authority and using this to inform the Authority's level of financial reserves.
- 2.4. The Medium Term Financial Strategy identifies a potential funding gap. There are known issues such as homelessness and potential changes to the New Homes Bonus grant that will increase this figure unless further cost reduction/income generation measures are taken.
- 2.5. In responding to the position the Council recognised that there is no one single solution to deal with these service and financial issues. The Council is currently tackling the issue by embarking on a number of key projects or programmes, principally:
- Increasing the supply of temporary accommodation available to the Council in order to contain and then reduce homelessness costs.
 - Developing new income streams by acquiring and managing residential properties, and appropriate commercial property investments, via a company (Consilio) wholly owned by the Council. It is envisaged that the company will take over and manage the residential properties developed on the Gerrards Cross former Police Station site.
 - Reduce its operational costs by transforming service delivery with Chiltern DC through the Customer Experience Strategy which is aiming to improve customer service and increase efficiency, and through improvements to the Planning Service.
- 2.6. If these projects and programmes are progressed as planned then the Council should be able to continue to balance its finances and avoid significant frontline service reductions in the coming year, and contribute to a stable financial starting point for the new unitary authority in 2020/21.
- 2.7. The draft budgets do not include any proposals to expand services that would increase the Council's cost base.

3. Budget Assumptions

- 3.1. The budgets have been prepared in accordance with the following inflation assumptions:
- Salaries inflation of 2%
 - Contracts inflation 2.8% (unless different rate specified within contract)
 - Business rates 2.8%
 - Gas 0%, Electricity 6.5% and Water 2.8%
 - Insurance 0%
 - Other 0%

4. Summary Revenue Budgets

- 4.1. The draft budgets presented to Members at this stage represent the net direct running costs of services. They do not contain the apportionment of support services such as accommodation, IT, finance etc. These will be included in the final approved budgets, once

the budgets for these support services have been set. The budgets reflected in this report are therefore the direct costs under the Portfolio Holder's control.

- 4.2. The budgets have been reviewed by the appropriate service manager for any material volume changes or changes related to maintaining current service standards.
- 4.3. The net budget figures for the Portfolio are shown below. A more detailed breakdown by service is shown within the booklet.

Actuals 2017/18 £'000	Budget 2018/19 £'000	Draft Budget 2019/20 £'000
1,516	1,263	1,171

- 4.4. The decrease from the current year's approved budget to the 2019/20 draft budget is £92k (7.3%). The main changes are detailed below:

	£'000	Comment
2018/19 Budget	1,263	
Change in Salaries		
- Provision for pay increase	3	
- Housing	31	2 temporary posts to deal with increased workload
Transfers		
- Insurance	-13	Insurance Costs moved to central pot
- Licensing	-7	Transfer to Customer Services
- Environmental Health	-18	Transfer to Customer Services
Savings / Income Increases		
- Temporary Accommodation	-19	Additional Flexible Homeless Support Grant
- Bath Road Housing	-30	Rental Income expected less running costs
- NNDR (Beacon & Evreham Centres)	-13	100% relief now awarded (80% previously)
- GLL (Beacon Centre)	-33	Uplift in contribution from GLL
Other Changes		
-Evreham Centre	11	Change to the contributions from BCC
- Other Minor Changes	-4	
2019/20 Draft Budget	1,171	

- 4.5. Further details of the budgets for each area are shown within the booklet.

5. Commentary on Budgets

Main Elements of the Budget

5.1. The main elements of this budget are as follows.

- The provision of Corporate advice on Sustainability, Emergency Planning, Corporate Health & Safety, and Business Continuity enables the Council to meet its statutory obligations and to take opportunities to attract funding or invest to save where possible.
- Environmental Health (Food and Health & Safety, Nuisance and Public Health investigation and enforcement, Pollution Control including Air Quality and Contaminated Land interventions, and Dog and Pest Control, Climate Change and Carbon Management). Expenditure to third Party Contracts is mainly through the use of Agency Staff as required, equipment purchases, the provision of free pest control treatments and the collection of Stray Dogs by SDK Environmental.
- Enabling Affordable Housing provision, Homelessness and Housing Allocations, Housing Standards Enforcement and the provision of Disabled Adaptations. Third Party costs relate to the provision of Emergency Housing, the allocation of disabled adaptations, the prevention of homelessness and the operation of the housing allocation system 'Buck Home Choice'. Homelessness pressures continue to increase with higher levels of demand. The Homelessness Reduction Act came in to effect 1st April 2018, increasing burdens on local housing authorities to prevent homelessness. Each client is now required to have a personalised homeless action plan and the authority may have an obligation to provide emergency accommodation pending any decision on the main duty to house. In support of seeking to reduce the cost of emergency housing a range of options have been brought in including a leasing scheme, acquisition of properties, and the development of affordable housing by the council.
- Licensing undertakes the Council's licensing service to protect the public. The service enforces standards in relation to: Taxi and Private Hire; Premises; Animal Health; Scrap Metal; Caravan and Gambling licensing; and the authorisation of street and house to house collections. Through reducing operational costs and managing the licence application fees, the service aims to achieve a balanced budget.
- Community Safety works across the Community Safety Partnership to address crime and disorder, including ensuring the appropriate measures are in place to safeguard the community. Whilst the partnership still focuses on serious and acquisitive crime the impact of safeguarding has increased the range and complexity of partnership working. The council supporting actions to identify and prevent; domestic abuse exploitation, gang related violence, modern day slavery, and the prevention of extremism.
- Community and Leisure Provision including the administration of the Leisure contract with Greenwich Leisure Limited. The decision to keep the Evreham Centre operational until 2021, when the User agreement with BCC ends, alongside the Beacon centre will

result in a net income of £44,000 to the Council which is forecast to rise to £67,000 by 2020/21. The community team continues to work with the community to enable the voluntary sector to deliver services. Continuation of the matched funded Heart of Bucks and South Bucks grant together with the Chiltern and South Bucks lottery and promotion of trust funding will widen community funding opportunities.

Budget Priorities

5.2. The budget reflects the following Council priorities.

- Cost effective customer focused services
- Work towards safer and healthier communities
- Strive to conserve the environment and promote sustainability.

Risks

5.3. When considering the proposed budgets for the coming financial year it is important to be aware of the risks within the budgets. For this Portfolio the main risk areas are:

- Homelessness expenditure which is driven by the demand for emergency accommodation. The costs have significantly increased in recent years and there is a limited supply of temporary accommodation available. The Homelessness Reduction Act has increased pressures on the availability of emergency accommodation. In response the Council will seek to end the use of nightly let accommodation by placing people in to private or social tenures through; leasing schemes, acquiring property or developing affordable housing to be managed by a housing association.
- The cost of defending appeals and prosecutions arising from enforcement activity across the service, or from appeals arising from Licensing or Housing decisions. Those appeals/prosecutions which result in court hearing can incur legal representation costs, court costs, and on occasions damages.
- Resourcing the response to major development proposals, within South Bucks, to mitigation the environmental implications.

5.4 The actions taken to mitigate or monitor these risks are as follows.

- With a limited supply of emergency accommodation provision the costs of temporary accommodation are being managed through:
 - Property acquisitions with Bucks Housing association, will bring forwards 3 properties for use as temporary housing by 2019.
 - The development of the Private Sector leasing scheme with Paradigm Housing association which has brought forward 11 properties for rent since April, with 3 further units imminently due to be brought forwards.
 - The Bath Road depot redevelopment which received planning approval 29th March for 12 (9x2-bed and 3x1-bed units) which is due to be completed in early

2019. The off-site constructed modular units for use on this site have been completed and are being stored awaiting completion of the ground works.

- Acquisition of 801 Bath road which is being converted in to two three/four bedroom flats.
- Continued use of the 8 Gerrards Cross Police Houses, which are available until December 2018.
- The use of existing housing stock owned by Paradigm Housing and L+Q.
- The completion of the affordable housing units on site by L+Q has enabled a supply of new affordable rented properties to be brought forward and advertised through Bucks Home Choice. Future developments being released in 2019 will help reduce the numbers currently on the housing waiting list and the Council has a duty to house.
- Improved budget monitoring and robust acceptance and eviction procedures have been implemented to minimise the risk of tenants placed in B+B and nightly accommodation evading the payment of their rental costs. This process is further monitored through weekly and monthly review meetings of payments made by households in temporary accommodation.
- Workforce development opportunities and peer reviews prior to decisions being made assist in providing the necessary checks to minimise appeals against decisions. In areas such as homelessness applicants may access legal assistance leading to a protracted appeal process. During which the Council's duty to house may continue.
- With an increased number of major transport infrastructure initiatives impacting on South Bucks, staff resources have been redeployed to support the projects and enable income from other authorities utilising the expertise of the team.
- Budget monitoring and regular meetings with the Portfolio Holder.

5.5. An overall review of the main risk issues for the 2019/20 budget will be undertaken once Cabinet has agreed a proposed budget. This review and proposed actions to mitigate the risks will be part of the final report to Cabinet on the budget in February.

Task & Finish Group

5.6. In response to the budget gaps highlighted by the MTFs, the Overview and Scrutiny Committee formed a Task and Finish group in order to identify actions that needed to be taken.

5.7. The following recommendations were made which have been considered when forming these budgets for 2019/20:

<u>Recommendation</u>	<u>Action Taken</u>	<u>Risks to Implementation</u>

<u>Recommendation</u>	<u>Action Taken</u>	<u>Risks to Implementation</u>
All non-statutory fees and charges should be reviewed annually, to ensure that they fully cover the Council's costs, and are in line with the average charge or higher from neighbouring authorities.	All fees and charges have been reviewed as part of the budget setting process. The changes to animal and HMO licencing has resulted in changes to the fee levels and processes involved in charging applicants	New HMO fees have been implemented from October 2018 following the LGA guidance. No appeals have been made. Animal licensing fees will be introduced in 2018 and follow the LGA guidance
Closely monitor the cost of homelessness.	<ul style="list-style-type: none"> • Monthly B+B debt meetings are held involving finance, housing, and benefits. At 9th October 2018 the outstanding debt collection rate for all payments (current and former TA residents) was 85% overall (15% outstanding). Current recovery rate clients currently in TA stands at 82.9% (17.1% outstanding). Total outstanding debt £124,000. The minutes of the meeting and the spreadsheet of payments is also presented to the Portfolio Holder • Monthly updates are provided to MT and Cabinet on the numbers in temporary accommodation, the costs of temporary accommodation • Updates are provided to Healthy Communities PAG on the numbers in temporary accommodation and the costs of temporary accommodation on the cost of homeless 	
Ensure that appropriate resources are put into preventing	<ul style="list-style-type: none"> • Additional resources provided for 	

<u>Recommendation</u>	<u>Action Taken</u>	<u>Risks to Implementation</u>
homelessness, as this avoids SBDC having to house families that are homeless in nightly paid accommodation.	homelessness have been ring fenced within the Homelessness budget of the provision of accommodation and prevention activities	
Actively progress with delivering alternative less expensive options for housing homeless families.	<p>The Council has adopted a policy to end the use of nightly B+B accommodation and transfer the management of homeless applicants to housing associations, transferring the risk. This policy has seen since April:</p> <ul style="list-style-type: none"> • Three properties acquired by Bucks Housing Association for use as temporary housing • 11 properties being acquired for temporary housing through the Private Sector leasing scheme with Paradigm Housing • The development of Bath Road depot to provide 12 (9x2-bed and 3x1-bed units) to be managed by Bucks Housing association • The acquisition of 801 Bath road which is being converted in to two three/four bedroom flats • The use of existing housing stock owned by Paradigm Housing and L+Q 	Forecast homelessness accommodation costs for 2018/19 are estimated to be £250,000

Opportunities and Plans for Improvement

- 5.8. The success of the homelessness reduction schemes will have a major impact on the overall budget position of the service.

6. Fees and Charges

- 6.1. The Budget Booklet also contains the list of proposed fees and charges. All of the proposed fee increases have been built into the draft revenue budgets.
- 6.2. The Portfolio Holder is asked to consider the list of fees and charges and consider whether to approve these. Income in some service areas may be an important factor in reducing net expenditure.

7. Links to Council Policy Objectives

- 7.1 One of the primary purposes of the Council's budget process is to ensure that, as far as possible, resources are aligned to the corporate priorities of the Council and that any material risks are assessed.

8. Next Step

- 8.1 The Cabinet will consider the outcome of the PAG discussions at its February meeting when it will formulate a final draft of the overall 2019/20 budget for the Authority.

Background	None
Papers:	

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South Bucks
District Council

**HEALTHY COMMUNITIES PORTFOLIO
2019/20 BUDGET PROPOSALS**

**HEALTHY COMMUNITIES
POLICY ADVISORY GROUP
21st November 2018**

REVENUE SUMMARY - SBDC HEALTHY COMMUNITIES

2017/18 ACTUALS	Cost Code(s)	2018/19 BUDGET	2019/20 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
	<u>Shared Services</u>				
54,146	HC Corporate HC01	60,514	59,023	(1)	-2.5%
338,274	Environmental Health EH01	384,356	356,839	(28)	-7.2%
6,125	Health & Safety HS01	8,547	6,720	(2)	-21.4%
1,956	Emergency Planning EP01	4,284	3,654	(1)	-14.7%
333,482	Housing HO01	348,294	379,311	31	8.9%
(120,075)	Licensing LI01	(69,495)	(76,463)	(7)	10.0%
91,186	Community Safety CS01	81,950	82,568	1	0.8%
128,069	Community & Leisure CL01	133,852	135,055	1	0.9%
	<u>SBDC Only Costs</u>				
7,935	Air Quality EH02	10,100	10,100		0.0%
80,992	Grants 3556,1281	79,110	79,110		0.0%
27,539	Dog & Pest Control 3626	28,880	29,810	2	3.2%
620,462	Homelessness HO02	269,970	250,010	(20)	-7.4%
3,886	Bath Road Housing 3554		(29,810)	(30)	
	Home Improvement Grants 3596				
(0)	s106 Commuted Sums 361*	(38,450)	(38,450)		0.0%
(70,493)	Evreham & Beacon Centres 35**	(39,323)	(76,732)	(37)	95.1%
1,503,483	Net Running Expenses	1,262,589	1,170,745	(92)	-7.3%

SBDC HEALTHY COMMUNITIES PORTFOLIO

2017/18 ACTUALS	CIPFA CLASSIFICATION	2018/19 BUDGET	2019/20 BUDGET
£		£	£
165,393	Direct Employee Expenses	165,240	168,900
647	Indirect Employee Expenses	1,000	1,000
9,857	Premises Related Expenses	54,050	30,300
2,701	Transport Related Costs	3,000	3,000
620,772	Supplies & Services	353,150	381,820
716,843	Recharge from CDC	829,231	833,579
(6,526)	Third Party Payments	2,524	(30,394)
944,023	Transfer Payments	250,000	250,000
2,453,711	Running Expenses	1,658,195	1,638,205
(579,371)	Fees & Charges and Other Income	(101,247)	(133,058)
(124,410)	Grant Income	(145,260)	(197,880)
(127,997)	Cost Share - CDC	(144,100)	(131,522)
	Recharge to Crem		
	Recharge to Trust		
(118,450)	Funded from Earmarked Reserves	(5,000)	(5,000)
	Recharge to Capital		
1,503,483	Net Running Expenses	1,262,589	1,170,745
(103,075)	Depreciation	71,180	72,380
458,465	Support Recharges In	417,694	
82,764	Office Recharge	89,259	
(73,262)	Support Recharges Out	(71,031)	
1,868,375	Net Expenditure	1,769,691	1,243,125

2017/18 ACTUALS	Joint HC Corporate	2018/19 BUDGET	2019/20 BUDGET
£		£	£
54,146	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC Third Party Payments Transfer Payments	60,514	59,023
54,146	Running Expenses Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	60,514	59,023
54,146	Net Running Expenses	60,514	59,023
54,146	Cost Share - CDC Cost Share - SBDC	60,514	59,023

This cost centre contains joint corporate HC costs.

CDC is the host authority and thus the net recharge to SBDC is shown here.

Cost Share: Respective cost share split between CDC and SBDC is 58%/42%

2017/18 ACTUALS	Joint Environmental Health	2018/19 BUDGET	2019/20 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
	Supplies & Services	10,260	
338,274	Recharge from CDC	374,096	356,839
	Third Party Payments		
	Transfer Payments		
338,274	Running Expenses	384,356	356,839
	Fees & Charges and Other Income		
	Grant Income		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
338,274	Net Running Expenses	384,356	356,839
338,274	Cost Share - CDC	384,356	356,839
	Cost Share - SBDC		

This cost centre contains joint Environmental Health costs.

CDC is the host authority and thus the net recharge to SBDC is shown here.

Supplies &

Services: Prior year budget is for insurance £10,260. This cost is now centralised.

Cost Share: Respective cost share split between CDC and SBDC is 58%/42%

2017/18 ACTUALS	Joint Health & Safety	2018/19 BUDGET	2019/20 BUDGET
£	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services	£	£
6,125	Recharge from CDC Third Party Payments Transfer Payments	8,547	6,720
6,125	Running Expenses Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	8,547	6,720
6,125	Net Running Expenses	8,547	6,720
6,125	Cost Share - CDC Cost Share - SBDC	8,547	6,720

This cost centre contains joint Health & Safety costs.

CDC is the host authority and thus the net recharge to SBDC is shown here.

Cost Share: Respective cost share split between CDC and SBDC is 58%/42%

2017/18 ACTUALS	Joint Emergency Planning	2018/19 BUDGET	2019/20 BUDGET
£		£	£
	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services		
1,956	Recharge from CDC Third Party Payments Transfer Payments	4,284	3,654
1,956	Running Expenses Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	4,284	3,654
1,956	Net Running Expenses	4,284	3,654
1,956	Cost Share - CDC Cost Share - SBDC	4,284	3,654

This cost centre contains joint Emergency Planning costs.

CDC is the host authority and thus the net recharge to SBDC is shown here.

Cost Share: Respective cost share split between CDC and SBDC is 58%/42%

2017/18 ACTUALS	Joint Housing	2018/19 BUDGET	2019/20 BUDGET
£		£	£
335,329	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC Third Party Payments Transfer Payments	349,024	380,041
335,329	Running Expenses	349,024	380,041
(1,847)	Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	(730)	(730)
333,482	Net Running Expenses	348,294	379,311
333,482	Cost Share - CDC Cost Share - SBDC	348,294	379,311

This cost centre contains joint Housing team costs.

CDC is the host authority and thus the net recharge to SBDC is shown here.

Cost Share: Respective cost share split between CDC and SBDC is 58%/42%

2017/18 ACTUALS	Joint Licensing	2018/19 BUDGET	2019/20 BUDGET
£		£	£
(120,075)	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC Third Party Payments Transfer Payments	(69,495)	(76,463)
(120,075)	Running Expenses Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	(69,495)	(76,463)
(120,075)	Net Running Expenses	(69,495)	(76,463)
(120,075)	Cost Share - CDC Cost Share - SBDC	(69,495)	(76,463)

This cost centre contains the operating costs of running the joint licensing section. CDC is the host authority and thus only the net recharge to SBDC is shown here.

Cost Share: Respective cost share split between CDC and SBDC is 58%/42%

2017/18 ACTUALS	Joint Community Safety	2018/19 BUDGET	2019/20 BUDGET
£		£	£
165,393	Direct Employee Expenses	165,240	168,900
647	Indirect Employee Expenses	1,000	1,000
	Premises Related Expenses		
2,701	Transport Related Costs	3,000	3,000
51,634	Supplies & Services	56,810	41,190
	Recharge from CDC		
	Third Party Payments		
	Transfer Payments		
220,376	Running Expenses	226,050	214,090
(1,193)	Fees & Charges and Other Income		
	Grant Income		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
219,183	Net Running Expenses	226,050	214,090
127,997	Cost Share - CDC	144,100	131,522
91,186	Cost Share - SBDC	81,950	82,568

This cost centre contains the cost of running the joint Community Safety team.

Direct Emp Expenses: This is the estimated cost of the joint community safety team.
19/20 Budgeted FTE 4.6 (18/19 Budgeted FTE 4.6).

Indirect Emp Expenses: Training costs.

Transport: This budget is for mileage claims.

Supplies & Services: This budget is for the costs of various community safety initiatives including diversionary projects and awareness campaigns.

Cost Share: Respective cost share split between CDC and SBDC is 58%/42%

2017/18 ACTUALS	Joint Community & Leisure	2018/19 BUDGET	2019/20 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
28,496	Supplies & Services	31,940	31,640
101,088	Recharge from CDC	102,262	103,765
	Third Party Payments		
	Transfer Payments		
129,584	Running Expenses	134,202	135,405
(1,515)	Fees & Charges and Other Income	(350)	(350)
	Grant Income		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
128,069	Net Running Expenses	133,852	135,055
128,069	Cost Share - CDC	133,852	135,055
	Cost Share - SBDC		

This cost centre contains the operating costs of running the joint C&L section.
CDC is the accounting authority and thus the net recharge to SBDC is shown here.

Cost Share: Respective cost share split between CDC and SBDC is 58%/42%

Supplies & Services:	BSVAB and BSCB contributions	11,400	11,400
	County sports	12,800	12,500
	Diversionary programme	1,000	1,000
	Simply Walks	6,740	6,740
		<u>31,940</u>	<u>31,640</u>

2017/18 ACTUALS	Air Quality	2018/19 BUDGET	2019/20 BUDGET
£		£	£
7,935	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC Third Party Payments Transfer Payments	15,100	15,100
7,935	Running Expenses Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	15,100 (5,000)	15,100 (5,000)
7,935	Net Running Expenses	10,100	10,100
7,935	Cost Share - CDC Cost Share - SBDC	10,100	10,100

This cost centre contains the costs associated with pollution monitoring

2017/18 ACTUALS	Grants	2018/19 BUDGET	2019/20 BUDGET
£		£	£
80,992	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC Third Party Payments Transfer Payments	79,110	79,110
80,992	Running Expenses Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	79,110	79,110
80,992	Net Running Expenses	79,110	79,110
80,992	Cost Share - CDC Cost Share - SBDC	79,110	79,110

This cost centre contains the costs associated with SLAs and Grants budget

Supplies & Services:	Rape crisis	4,000	4,000
	CAB	42,023	42,023
	Voluntary action via BCC	8,000	8,000
	WWAid	7,000	7,000
	Padstones/Connections	6,900	6,900
	Match funding for HOB	11,187	11,187
		<u>79,110</u>	<u>79,110</u>

2017/18 ACTUALS	Pest & Dog Control	2018/19 BUDGET	2019/20 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
5,331	Supplies & Services	6,700	6,890
	Recharge from CDC		
27,497	Third Party Payments	26,280	27,020
	Transfer Payments		
32,828	Running Expenses	32,980	33,910
(5,288)	Fees & Charges and Other Income	(4,100)	(4,100)
	Grant Income		
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
27,539	Net Running Expenses	28,880	29,810
27,539	Cost Share - CDC	28,880	29,810
	Cost Share - SBDC		

This cost centre contains costs relating to the operation of the SBDC pest & dog control function.

Supplies & Services: This budget is for printing and stationery, and vet / kennel fees.

Third Party Payments: This budget is for the contract costs.

Income: This is the recovery of costs from dog owners.

2017/18 ACTUALS	Homelessness	2018/19 BUDGET	2019/20 BUDGET
£		£	£
	Direct Employee Expenses		
	Indirect Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
64,632	Supplies & Services	175,230	207,890
	Recharge from CDC		
	Third Party Payments		
944,023	Transfer Payments	250,000	250,000
1,008,655	Running Expenses	425,230	457,890
(263,783)	Fees & Charges and Other Income	(10,000)	(10,000)
(124,410)	Grant Income	(145,260)	(197,880)
	Recharge to Crem		
	Recharge to Trust		
	Funded from Earmarked Reserves		
	Recharge to Capital		
620,462	Net Running Expenses	269,970	250,010
620,462	Cost Share - CDC	269,970	250,010
	Cost Share - SBDC		

Costs associated with homeless placements are borne by the relevant authority.

Supplies & Services:	Homeless prevention budget	165,230	197,890
	Rent deposit spend	10,000	10,000
		<hr/>	
		175,230	207,890

Transfer Payments: These are the homelessness accommodation charges.

Income:	Rent deposit recharge	(10,000)	(10,000)
		<hr/>	
		(10,000)	(10,000)

Grant Income: Receipt of DCLG flexible homelessness grant and New Burdens Grants

2017/18 ACTUALS	Bath Road Housing	2018/19 BUDGET	2019/20 BUDGET
£		£	£
3,886	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC Third Party Payments Transfer Payments		12,690
3,886	Running Expenses Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital		12,690 (42,500)
3,886	Net Running Expenses		(29,810)
3,886	Cost Share - CDC Cost Share - SBDC		(29,810)

This cost centre contains the income and expenditure relating to the Bath Road temporary housing units.

2017/18 ACTUALS	Home Improvement Grants	2018/19 BUDGET	2019/20 BUDGET
£	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC Third Party Payments Transfer Payments	£	£
	Running Expenses Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital		
	Net Running Expenses		
	Cost Share - CDC		
	Cost Share - SBDC		

This cost centre contains costs relating to the awarding of home improvement grants. The award of the grants is capital expenditure and thus shows up as a capital financing cost. However capital financing costs are not directly controllable by the Service Manager and thus are not shown above.

2017/18 ACTUALS	s106 Commuted Sums	2018/19 BUDGET	2019/20 BUDGET
£	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC Third Party Payments Transfer Payments	£	£
381,753			
381,753	Running Expenses		
(263,304)	Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust	(38,450)	(38,450)
(118,450)	Funded from Earmarked Reserves Recharge to Capital		
(0)	Net Running Expenses	(38,450)	(38,450)
(0)	Cost Share - CDC Cost Share - SBDC	(38,450)	(38,450)

This cost centre contains costs relating to the provision of affordable housing, which are funded from the S106 commuted sums.

Income: The income is the use of s106 monies to cover recharged salary costs.

2017/18 ACTUALS	Evreham & Beacon Centres	2018/19 BUDGET	2019/20 BUDGET
£		£	£
5,972	Direct Employee Expenses Indirect Employee Expenses Premises Related Expenses Transport Related Costs Supplies & Services Recharge from CDC	54,050	17,610
(34,023)	Third Party Payments Transfer Payments	(22,000) (23,756)	(57,414)
(28,051)	Running Expenses	8,294	(39,804)
(42,442)	Fees & Charges and Other Income Grant Income Recharge to Crem Recharge to Trust Funded from Earmarked Reserves Recharge to Capital	(47,617)	(36,928)
(70,493)	Net Running Expenses	(39,323)	(76,732)
(70,493)	Cost Share - CDC Cost Share - SBDC	(39,323)	(76,732)

This cost centre contains the cost of running the Everham Centre.

Premises:	Maintenance and small repairs	13,380	10,380
	NNDR - 100% relief in 19/20	12,928	
	Premises Insurance	5,742	7,230
	Contribution to Repairs & Renewals Fund	22,000	
		<u>54,050</u>	<u>17,610</u>

Third Party Payments: This is the contract income from GLL

Income: This budget is for the contribution from Bucks County Council.

HEALTHY COMMUNITIES PORTFOLIO
Classification: OFFICIAL
REVISED CHARGES FROM 1 APRIL 2019

Appendix

VAT Codes:
 Chiltern
 South Bucks

(D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=outside scope, (D03)=exempt
 (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

LICENCES	General ledger code		2018/19	2019/20
	Chiltern	South Bucks	£	£
<u>Hackney Carriages/Private Hire Vehicle Licences</u>				
One year Hackney Carriage Vehicle Licence Grant	LI01/C888 (D04)	LI01/C903 (3)	399.00	399.00
One year Hackney Carriage Vehicle Licence Renewal	LI01/C888 (D04)	LI01/C903 (3)	300.00	300.00
Hackney Carriage Vehicle issue(CNG or LPG).	LI01/C888 (D04)	LI01/C903 (3)	199.50	199.50
Hackney Carriage Vehicle Renewal(CNG or LPG).	LI01/C888 (D04)	LI01/C903 (3)	150.00	150.00
One year Private Hire Vehicle Licence Grant	LI01/C888 (D04)	LI01/C903 (3)	329.00	329.00
One year Private Hire Vehicle Licence Renewal	LI01/C888 (D04)	LI01/C903 (3)	230.00	230.00
One year Private Hire Vehicle Licence Renewal	LI01/C888 (D04)	LI01/C903 (3)	250.00	250.00
PrivateHire Vehicle Issue (CNG or LPG - standardPlate).	LI01/C888 (D04)	LI01/C903 (3)	164.50	164.50
PrivateHire Vehicle Renewal (CNG or LPG - standardPlate).	LI01/C888 (D04)	LI01/C903 (3)	115.00	115.00
Returnable plate deposit	LI01/C888 (D04)	LI01/C903 (3)	55.00	55.00
Returnable plate deposit	LI01/C888 (D04)	LI01/C903 (3)	20.00	20.00
One year Dispensation Certificate (per vehicle)	LI01/C888 (D04)	LI01/C903 (3)	65.00	65.00
Replacement internal licence	LI01/C888 (D04)	LI01/C903 (3)	15.00	15.00
Replacement plate	LI01/C888 (D04)	LI01/C903 (3)	25.00	25.00
Transfer of Vehicle (from one owner to another)	LI01/C888 (D04)	LI01/C903 (3)	90.00	90.00
<u>Drivers' Licences</u>				
One Year Hackney Carriage Drivers Licence Grant	LI01/C888 (D04)	LI01/C903 (3)	161.00	161.00
One Year Hackney Carriage Drivers Licence Renewal	LI01/C888 (D04)	LI01/C903 (3)	95.00	95.00
Three Year Hackney Carriage Drivers Licence Grant	LI01/C888 (D04)	LI01/C903 (3)	332.00	332.00
Three Year Hackney Carriage Drivers Licence Grant	LI01/C888 (D04)	LI01/C903 (3)	332.00	332.00
Three Year Hackney Carriage Drivers Licence Renewal	LI01/C888 (D04)	LI01/C903 (3)		
One Year Private Hire Vehicle Drivers Licence Grant	LI01/C888 (D04)	LI01/C903 (3)	161.00	161.00
One Year Private Hire Vehicle Drivers Licence Renewal	LI01/C888 (D04)	LI01/C903 (3)	95.00	95.00
Three Year Private Hire Vehicle Drivers Licence Grant	LI01/C888 (D04)	LI01/C903 (3)	435.00	435.00
Three Year Private Hire Vehicle Drivers Licence Grant	LI01/C888 (D04)	LI01/C903 (3)	332.00	332.00
Three Year Private Hire Vehicle Drivers Licence Renewal	LI01/C888 (D04)	LI01/C903 (3)	256.00	256.00
One year new dual	LI01/C888 (D04)	LI01/C903 (3)	196.00	196.00
One year renewal dual	LI01/C888 (D04)	LI01/C903 (3)	145.00	145.00
Three year dual	LI01/C888 (D04)	LI01/C903 (3)	394.00	394.00
Three year renewal dual	LI01/C888 (D04)	LI01/C903 (3)	297.00	297.00
Bracket and bridge charge.	LI01/C889 (D04)	LI01/C904 (3)		cost of replacement
Bracket without bridge charge.	LI01/C889 (D04)	LI01/C904 (3)		cost of replacement
Internal plate pouches.	LI01/C889 (D04)	LI01/C904 (3)		cost of replacement
<u>Operators Licence</u>				
One year Private Hire Vehicle Operator's Licence				
(One vehicle only) One year	LI01/C888 (D04)	LI01/C903 (3)	155.00	155.00
(Two to four vehicles) Five Years	LI01/C888 (D04)	LI01/C903 (3)	913.00	913.00
(Two to four vehicles) One Year	LI01/C888 (D04)	LI01/C903 (3)	205.00	205.00
(Five to ten vehicles) Five Years	LI01/C888 (D04)	LI01/C903 (3)	1,163.00	1,163.00
(Five to ten vehicles)One Year	LI01/C888 (D04)	LI01/C903 (3)	255.00	255.00
(Over ten vehicles) Five Years	LI01/C888 (D04)	LI01/C903 (3)	1,413.00	1,413.00
(Over ten vehicles)One Year	LI01/C888 (D04)	LI01/C903 (3)	305.00	305.00
Knowledge Test Fee (1st test free)	LI01/C888 (D04)	LI01/C903 (3)	25.00	25.00
Disclosure and Barring Scheme cost of DBS plus £8.50 handling	LI01/C911 (D03)	LI01/C911 (4)	52.50	52.50
DBS volunteers	LI01/C911 (D03)	LI01/C911 (4)	7.00	7.00
Renewal Animal Boarding	LI01/C887 (D04)	LI01/C902 (3)	245.00	245.00
<u>Small Animal Boarding Establishment (includes vet fee)</u>				
New Licence	LI01/C887 (D04)	LI01/C902 (3)	369.00	
New Licence	LI01/C887 (D04)	LI01/C902 (3)	370.00	
Renewal	LI01/C887 (D04)	LI01/C902 (3)	195.00	
<u>Dog Breeding</u>				
New Licence (Includes Vet fee)	LI01/C887 (D04)	LI01/C902 (3)	530.00	
New Licence (Plus Vet fees)	LI01/C887 (D04)	LI01/C902 (3)	530.00	
Renewal dog breeding includes 1 vet fee)	LI01/C887 (D04)	LI01/C902 (3)	329.00	
Renewal (Plus Vet fees)	LI01/C887 (D04)	LI01/C902 (3)	330.00	
<u>Combination of breeding and boarding</u>				
	LI01/C887 (D04)	LI01/C902 (3)	329.00	
<u>Dangerous Wild Animals</u>				
New Licence (Plus Vet fees)	LI01/C887 (D04)	LI01/C902 (3)	400.00	
New Licence (Plus Vet fees)	LI01/C887 (D04)	LI01/C902 (3)	400.00	
Renewal (Plus Vet fees)	LI01/C887 (D04)	LI01/C902 (3)	150.00	
<u>Pet Shops</u>				
New Licence	LI01/C887 (D04)	LI01/C902 (3)	477.00	
New Licence	LI01/C887 (D04)	LI01/C902 (3)	480.00	
Renewal	LI01/C887 (D04)	LI01/C902 (3)	278.00	
Renewal	LI01/C887 (D04)	LI01/C902 (3)	280.00	
<u>Riding Establishments</u>				
New Licence	LI01/C887 (D04)	LI01/C902 (3)	200.00	
New Licence	LI01/C887 (D04)	LI01/C902 (3)	200.00	
Renewal of Riding establishments	LI01/C887 (D04)	LI01/C902 (3)	150.00	

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Appendix

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LICENCES	General ledger code		2018/19	2019/20
	Chiltern	South Bucks	£	£
Mobile Homes				
New Licence	LI01/C890 (D04)	LI01/C905 (3)	534.00	
New Licence	LI01/C890 (D04)	LI01/C905 (3)	534.00	
Annual Renewal fee	LI01/C890 (D04)	LI01/C905 (3)	297.00	
Deposit/Change of Site Rules	LI01/C890 (D04)	LI01/C905 (3)	40.00	
Transfer of Site Licence	LI01/C890 (D04)	LI01/C905 (3)	138.00	
Licensing Act 2003 Fees – Statutory Fees				
New Premises/Club Premises/Variation applications				
Band A 0 - £4, 300	LI01/C885 (D04)	LI01/C900 (3)	100.00	100.00
Band B £4,300 - £33,000	LI01/C885 (D04)	LI01/C900 (3)	190.00	190.00
Band C £33,000 - £87,000	LI01/C885 (D04)	LI01/C900 (3)	315.00	315.00
Band D £87,000 - £125,000	LI01/C885 (D04)	LI01/C900 (3)	450.00	450.00
Band D* £87,000 - £125,000	LI01/C885 (D04)	LI01/C900 (3)	900.00	900.00
Band E £125,001 – and above	LI01/C885 (D04)	LI01/C900 (3)	635.00	635.00
Band E* £125,001 – and above	LI01/C885 (D04)	LI01/C900 (3)	1,905.00	1,905.00
Applications for Minor variations to Premises Licences or Club Premises Certificate	LI01/C885 (D04)	LI01/C900 (3)	89.00	89.00
Application to remove apply the alternative licence condition and removal of mandatory condition for premises licences	LI01/C885 (D04)	LI01/C900 (3)	23.00	23.00
Premises Licences sought for Community Centres and some Schools that permit Regulated Entertainment but which do not permit the sale of Alcohol and/or the provision of late night entertainment will not incur a fee.			No charge	No charge
New Premises /Club Premises Applications / Variation applications – Additional Fees				
Where 5000 or more people will be on the premises				
5,000 – 9,999	LI01/C885 (D04)	LI01/C900 (3)	1,000.00	1,000.00
10,000 – 14,999	LI01/C885 (D04)	LI01/C900 (3)	2,000.00	2,000.00
15,000 – 19,999	LI01/C885 (D04)	LI01/C900 (3)	4,000.00	4,000.00
20,000 – 29,999	LI01/C885 (D04)	LI01/C900 (3)	8,000.00	8,000.00
30,000 – 39,999	LI01/C885 (D04)	LI01/C900 (3)	16,000.00	16,000.00
40,000 – 49,999	LI01/C885 (D04)	LI01/C900 (3)	24,000.00	24,000.00
50,000 – 59,999	LI01/C885 (D04)	LI01/C900 (3)	32,000.00	32,000.00
60,000 – 69,999	LI01/C885 (D04)	LI01/C900 (3)	40,000.00	40,000.00
70,000 – 79,999	LI01/C885 (D04)	LI01/C900 (3)	48,000.00	48,000.00
80,000 – 89,999	LI01/C885 (D04)	LI01/C900 (3)	56,000.00	56,000.00
90,000 and over	LI01/C885 (D04)	LI01/C900 (3)	64,000.00	64,000.00
Annual Maintenance Fees - Premises /Club				
Band A 0 - £4, 300	LI01/C885 (D04)	LI01/C900 (3)	70.00	70.00
Band B £4,300 - £33,000	LI01/C885 (D04)	LI01/C900 (3)	180.00	180.00
Band C £33,000 - £87,000	LI01/C885 (D04)	LI01/C900 (3)	295.00	295.00
Band D £87,000 - £125,000	LI01/C885 (D04)	LI01/C900 (3)	320.00	320.00
Band D* £87,000 - £125,000	LI01/C885 (D04)	LI01/C900 (3)	640.00	640.00
Band E £125,001 – and above	LI01/C885 (D04)	LI01/C900 (3)	350.00	350.00
Band E* £125,001 – and above	LI01/C885 (D04)	LI01/C900 (3)	1,050.00	1,050.00
Additional Annual Maintenance Fees				
Where 5000 or more people will be on the premises				
5,000 – 9,999	LI01/C885 (D04)	LI01/C900 (3)	500.00	500.00
10,000 – 14,999	LI01/C885 (D04)	LI01/C900 (3)	1,000.00	1,000.00
15,000 – 19,999	LI01/C885 (D04)	LI01/C900 (3)	2,000.00	2,000.00
20,000 – 29,999	LI01/C885 (D04)	LI01/C900 (3)	4,000.00	4,000.00
30,000 – 39,999	LI01/C885 (D04)	LI01/C900 (3)	8,000.00	8,000.00
40,000 – 49,999	LI01/C885 (D04)	LI01/C900 (3)	12,000.00	12,000.00
50,000 – 59,999	LI01/C885 (D04)	LI01/C900 (3)	16,000.00	16,000.00
60,000 – 69,999	LI01/C885 (D04)	LI01/C900 (3)	20,000.00	20,000.00
70,000 – 79,999	LI01/C885 (D04)	LI01/C900 (3)	24,000.00	24,000.00
80,000 – 89,999	LI01/C885 (D04)	LI01/C900 (3)	28,000.00	28,000.00
90,000 and over	LI01/C885 (D04)	LI01/C900 (3)	32,000.00	32,000.00

HEALTHY COMMUNITIES PORTFOLIO
Classification: OFFICIAL
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Appendix

VAT Codes:
 Chiltern
 South Bucks

(D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=outside scope, (D03)=exempt
 (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

LICENCES	General ledger code		2018/19	2019/20
	Chiltern	South Bucks	£	£
Personal Licence - Statutory Fees				
Grant of Licence	LI01/C885 (D04)	LI01/C900 (3)	37.00	37.00
Renewal of Licence	LI01/C885 (D04)	LI01/C900 (3)	37.00	37.00
Other Fees Payable				
Supply of Copies of Information Contained in Register	LI01/C885 (D04)	LI01/C900 (3)		
			50.00	50.00
Application for Copy of Licence	LI01/C885 (D04)	LI01/C900 (3)	10.50	10.50
Provisional Statement Applications	LI01/C885 (D04)	LI01/C900 (3)	315.00	315.00
Replacement Licence after loss/theft	LI01/C885 (D04)	LI01/C900 (3)	10.50	10.50
Notification of change of name or address	LI01/C885 (D04)	LI01/C900 (3)	10.50	10.50
Application to vary a Designated Premises Supervisor	LI01/C885 (D04)	LI01/C900 (3)	23.00	23.00
Transfer of a premises licence/club premises certificate	LI01/C885 (D04)	LI01/C900 (3)	23.00	23.00
Interim Authority Notice	LI01/C885 (D04)	LI01/C900 (3)	23.00	23.00
Notification of Interest by Freeholder	LI01/C885 (D04)	LI01/C900 (3)	21.00	21.00
Temporary Event Notices	LI01/C885 (D04)	LI01/C900 (3)	21.00	21.00
Application for Notice on theft, loss etc of Temporary Event Notice	LI01/C885 (D04)	LI01/C900 (3)	22.00	22.00
Gambling Act 2005 - Statutory Fees				
Licensed Premises Gaming Machine Permit				
New Applications	LI01/C886 (D04)	LI01/C901 (3)	150.00	150.00
Transitional Application Fee	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Existing operator Grant	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Variation	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Transfer	LI01/C886 (D04)	LI01/C901 (3)	25.00	25.00
Annual Fee	LI01/C886 (D04)	LI01/C901 (3)	50.00	50.00
Change of name	LI01/C886 (D04)	LI01/C901 (3)	25.00	25.00
Copy of Permit	LI01/C886 (D04)	LI01/C901 (3)	15.00	15.00
Licensed Premises Automatic Notification Process				
On notification	LI01/C886 (D04)	LI01/C901 (3)	50.00	50.00
Club Gaming Permits				
New Application	LI01/C886 (D04)	LI01/C901 (3)	200.00	200.00
Grant (Club Premises Certificate holder)	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Existing operator Grant	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Variation	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Renewal	LI01/C886 (D04)	LI01/C901 (3)	200.00	200.00
Renewal (Club Premises Certificate holder)	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Annual Fee	LI01/C886 (D04)	LI01/C901 (3)	50.00	50.00
Copy of Permit	LI01/C886 (D04)	LI01/C901 (3)	15.00	15.00
Renewal - Fast Track Clubs	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Renewal - Transitional Application Fee	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Club Machine Permits				
New Application	LI01/C886 (D04)	LI01/C901 (3)	200.00	200.00
Grant (Club Premises Certificate holder)	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Existing operator Grant	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Variation	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Renewal	LI01/C886 (D04)	LI01/C901 (3)	200.00	200.00
Renewal (Club Premises Certificate holder)	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Annual Fee	LI01/C886 (D04)	LI01/C901 (3)	50.00	50.00
Copy of Permit	LI01/C886 (D04)	LI01/C901 (3)	15.00	15.00
Renewal - Fast Track Clubs	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Renewal - Transitional Application Fee	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00

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LICENCES	General ledger code		2018/19	2019/20
	Chiltern	South Bucks	£	£
<u>Family Entertainment Centre Gaming Machine</u>				
Grant	LI01/C886 (D04)	LI01/C901 (3)	300.00	300.00
Renewal	LI01/C886 (D04)	LI01/C901 (3)	300.00	300.00
Existing operator Grant	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Change of name	LI01/C886 (D04)	LI01/C901 (3)	25.00	25.00
Copy of Permit	LI01/C886 (D04)	LI01/C901 (3)	15.00	15.00
Renewal - Transitional Application Fee	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
<u>Prize Gaming Permits</u>				
Grant	LI01/C886 (D04)	LI01/C901 (3)	300.00	300.00
Renewal	LI01/C886 (D04)	LI01/C901 (3)	300.00	300.00
Existing operator Grant	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
Change of name	LI01/C886 (D04)	LI01/C901 (3)	25.00	25.00
Copy of Permit	LI01/C886 (D04)	LI01/C901 (3)	15.00	15.00
Renewal - Transitional Application Fee	LI01/C886 (D04)	LI01/C901 (3)	100.00	100.00
<u>Small Lotteries & Amusement for Raffles (3)</u>				
Registration	LI01/C886 (D04)	LI01/C901 (3)	40.00	40.00
Annual Fee	LI01/C886 (D04)	LI01/C901 (3)	20.00	20.00
<u>Gambling Act Premises Licence Fees</u>				
<u>Application Fee</u>				
Regional Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	15,000.00	15,000.00
Large Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	10,000.00	10,000.00
Small Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	8,000.00	8,000.00
Bingo Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	3,500.00	3,500.00
Adult Gaming Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	2,000.00	2,000.00
Betting Premises (Track) Licence	LI01/C886 (D04)	LI01/C901 (3)	2,500.00	2,500.00
Family Entertainment Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	2,000.00	2,000.00
Betting Premises (Other) Licence	LI01/C886 (D04)	LI01/C901 (3)	3,000.00	3,000.00
<u>Application Fee for Premises with a Provisional Statement</u>				
Regional Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	8,000.00	8,000.00
Large Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	5,000.00	5,000.00
Small Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	3,000.00	3,000.00
Bingo Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00
Betting Premises (Track) Licence	LI01/C886 (D04)	LI01/C901 (3)	950.00	950.00
Family Entertainment Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	950.00	950.00
Betting Premises (Other) Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00

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LICENCES	General ledger code		2018/19	2019/20
	Chiltern	South Bucks	£	£
Annual Fee				
Regional Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	15,000.00	15,000.00
Large Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	10,000.00	10,000.00
Small Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	5,000.00	5,000.00
Converted Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	3,000.00	3,000.00
Bingo Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,000.00	1,000.00
Adult Gaming Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,000.00	1,000.00
Betting Premises (Track) Licence	LI01/C886 (D04)	LI01/C901 (3)	1,000.00	1,000.00
Family Entertainment Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	750.00	750.00
Betting Premises (Other) Licence	LI01/C886 (D04)	LI01/C901 (3)	600.00	600.00
Transfer Application Fee				
Regional Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	6,500.00	6,500.00
Large Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	2,150.00	2,150.00
Small Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,800.00	1,800.00
Converted Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,350.00	1,350.00
Bingo Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00
Betting Premises (Track) Licence	LI01/C886 (D04)	LI01/C901 (3)	950.00	950.00
Family Entertainment Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	950.00	950.00
Betting Premises (Other) Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00
Variation Application Fee				
Regional Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	7,500.00	7,500.00
Large Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	5,000.00	5,000.00
Small Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	4,000.00	4,000.00
Converted Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	2,000.00	2,000.00
Bingo Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,750.00	1,750.00
Adult Gaming Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,000.00	1,000.00
Betting Premises (Track) Licence	LI01/C886 (D04)	LI01/C901 (3)	1,250.00	1,250.00
Family Entertainment Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,000.00	1,000.00
Betting Premises (Other) Licence	LI01/C886 (D04)	LI01/C901 (3)	1,500.00	1,500.00
Provisional Statement Application Fee				
Regional Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	15,000.00	15,000.00
Large Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	10,000.00	10,000.00
Small Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	8,000.00	8,000.00
Bingo Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	3,500.00	3,500.00
Adult Gaming Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	2,000.00	2,000.00
Betting Premises (Track) Licence	LI01/C886 (D04)	LI01/C901 (3)	2,500.00	2,500.00
Family Entertainment Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	2,000.00	2,000.00
Betting Premises (Other) Licence	LI01/C886 (D04)	LI01/C901 (3)	3,000.00	3,000.00

HEALTHY COMMUNITIES PORTFOLIO
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Appendix

VAT Codes:
 Chiltern
 South Bucks

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LICENCES	General ledger code		2018/19 £	2019/20 £
	Chiltern	South Bucks		
Application for Reinstatement Fee				
Regional Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	6,500.00	6,500.00
Large Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	2,150.00	2,150.00
Small Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,800.00	1,800.00
Converted Casino Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,350.00	1,350.00
Bingo Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00
Betting Premises (Track) Licence	LI01/C886 (D04)	LI01/C901 (3)	950.00	950.00
Family Entertainment Centre Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	950.00	950.00
Betting Premises (Other) Licence	LI01/C886 (D04)	LI01/C901 (3)	1,200.00	1,200.00
Change of Circumstances Fee	LI01/C886 (D04)	LI01/C901 (3)	50.00	50.00
Duplicate Licence Fee	LI01/C886 (D04)	LI01/C901 (3)	25.00	25.00
Copy Premises Licence	LI01/C886 (D04)	LI01/C901 (3)	25.00	25.00
Sex Establishments/Sexual Entertainment Venues				
Fee in respect of an application for grant, transfer or renewal of a licence for a sex establishment.	LI01/C893 (D04)	LI01/C908 (3)	3,500.00	3,500.00
Grant of Licence	LI01/C893 (D04)	LI01/C908 (3)	3,500.00	3,500.00
Annual Renewal of Licence	LI01/C893 (D04)	LI01/C908 (3)	3,500.00	3,500.00
Transfers	LI01/C893 (D04)	LI01/C908 (3)	3,500.00	3,500.00
Variations	LI01/C893 (D04)	LI01/C908 (3)	3,500.00	3,500.00
Scrap Metal Dealers				
Site licence	LI01/C892 (D04)	LI01/C907 (3)	500.00	500.00
Mobile licence	LI01/C892 (D04)	LI01/C907 (3)	250.00	250.00
Variation	LI01/C892 (D04)	LI01/C907 (3)	50.00	50.00
Badge/vehicle	LI01/C892 (D04)	LI01/C907 (3)	25.00	25.00
Miscellaneous				
Registration of:- Acupuncturists Tattooists, Ear Piercing and Electrolysis Premises (3)	LI01/C891 (D04)	LI01/C906 (3)	185.00	185.00
Acupuncture/Tattooing/Ear Piercing/ Electrolysis: per establishment	LI01/C891 (D04)	LI01/C906 (3)	185.00	185.00
New personal licences for:	LI01/C891 (D04)	LI01/C906 (3)		
Acupuncturist (3)				
Tattooists (3)	LI01/C891 (D04)	LI01/C906 (3)		
Electrolysis (3)	LI01/C891 (D04)	LI01/C906 (3)		
Ear Piercing (3)	LI01/C891 (D04)	LI01/C906 (3)		
Acupuncture/Tattooing/Ear Piercing/ Electrolysis: per person.	LI01/C891 (D04)	LI01/C906 (3)	169.00	169.00
Street Trading Consent: per day or part Monday-Thursday.	LI01/C895 (D04)	LI01/C910 (3)	33.00	33.00
Street Trading Consent: per day or part Friday - Sunday.	LI01/C895 (D04)	LI01/C910 (3)	52.00	52.00
Street Trading Consent: Application Fee	LI01/C895 (D04)	LI01/C910 (3)	66.00	66.00
Graffiti removal kits.	EH01/C957 (D45)		13.00	13.00
Graffiti recharge of contractor removal cost.	EH01/C957 (D45)		Cost Recovery	Cost Recovery
ENVIRONMENTAL HEALTH SERVICES				
Food Certificates Export / Condemnation	EH01/C956 (D04)	EH01/S956 (3)	140.00 + officer time (£47p/h) & collection/ disposal	143.00 + officer time (£47p/h) & collection/ disposal
Pre application work - associated with S61 Control of Pollution Act (Prior consent for work on construction sites)	EH01/C956 (D40)	EH01/S956 (1b)	£50 per hour	£50 per hour
Expedited processing of applications made for prior consent for work on construction sites (noise)	EH01/S956 (D40)	EH01/S956 (1b)	£50 per hour	£50 per hour
Stray Dog Fees				
Statutory Fee	E700/C956 (D04)	3630/S956 (3)	25.00	25.00
Administration Fee	E700/C956 (D40)	3630/S956 (1b)	20.00	20.00
Kennelling fees per day		3630/S956 (1b)	15.50	15.50
Kennelling fees per day	E700/C956 (D40)		12.50	12.50
Collection of fees charge by SBDC		3630/S956 (1b)	40.00	40.00
Collection of fees charge (payable direct to kennels).	E700/C956 (D40)		15.00	15.00
Stray Dog Collection Charge	E700/C956 (D40)	3630/S956 (1b)	100.00	100.00
Discretionary Stray dog returned to owner from Kennels	E700/C956 (D40)	3630/S956 (1b)	75.00	75.00
Discretionary charge if dog returned to owner not gone to kennel or in transit to kennel		3630/S956 (1b)	70.00	70.00
Stray Dogs Out of Hours		3630/S956 (1b)	98.00	98.00

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ENVIRONMENTAL HEALTH SERVICES	General ledger code		2018/19	2019/20
	Chiltern	South Bucks	£	£
Food Hygiene Courses:				
In-house group Hygiene Awareness Courses	EH01/C956 (D03)	EH01/S956 (4)	308.00	308.00
Improving your food hygiene rating (1/2 day) Minimum 7 delegates	EH01/C956 (D03)	EH01/S956 (4)	51.00	51.00
Health and Safety (for manual handling techniques) (1/2 day) in-house group courses (max 16 delegates)	EH01/C956 (D03)	EH01/S956 (4)	31.00	31.00
Introduction to HACCP (Hazard Analysis Critical Control Point) for Food Safety (1/2 Day). Minimum 4 delegates	EH01/C956 (D03)	EH01/S956 (4)	112.00	112.00
Level 2 Courses: Online e-learning course Food Hygiene and health and safety courses per candidate	EH01/C956 (D03)	EH01/S956 (4)	25.00	25.00
Level 3 Courses: Online e-learning course	EH01/C956 (D03)	EH01/S956 (4)		110.00
Level 2 Courses: 1 day Food Hygiene courses per candidate (includes lunch)	EH01/C956 (D03)	EH01/S956 (4)	86.00	86.00
BI Level 2 Personal License Holder course	EH01/C956 (D03)	EH01/S956 (4)	620.00	620.00
Level 2 Courses: 1 day Food and Health and Safety private in-house group courses (max 16 delegates)	EH01/C956 (D03)	EH01/S956 (4)	311.00	311.00
Level 2 Manual Handling per candidate	EH01/C956 (D03)	EH01/S956 (4)	86.00	86.00
Level 2 COSHH Course (1/2 day course) per candidate	EH01/C956 (D03)	EH01/S956 (4)	51.00	51.00
Level 3 Risk Assessment Course per candidate	EH01/C956 (D03)	EH01/S956 (4)	178.00	178.00
Miscellaneous:				
Food Hygiene Rating Scheme re-inspection	EH01/C956 (D03)	EH01/S956 (4)	150.00	150.00
Pre-inspection advisory visit up to 6 hours consultancy	EH01/C956 (D03)	EH01/S956 (4)	306.00 Additional hours at £47/hour	306.00 Additional hours at £49/hour
SFBB packs for existing businesses	EH01/C956 (D03)	EH01/S956 (4)	15.00	15.00
Investigating High Hedqes complaints	EH01/C861 (D04)	EH01/S861 (4)	450.00	450.00
Other Advisory visits and services	EH01/C956 (D03)	EH01/S956 (4)	At cost (officers recharge rate £47 p/h)	At cost (officers recharge rate £49 p/h)

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MISCELLANEOUS SERVICES	General ledger code		2018/19	2019/20
	Chiltern	South Bucks	£	£
Public health funerals	EH01/C785 (D04)	EH01/S785 (3)	cost of recovery of funeral and crematorium charges plus £47/hour officer charge	cost of recovery of funeral and crematorium charges plus £49/hour officer charge
Formulation of professional opinion on subject requested		EH01/S956 (3)	64.00 (minimum charge 64.00)	64.00 (minimum charge 64.00)
Charge for provision of witness statements under various Acts of Parliament		EH01/S956 (3)	64.00 (minimum charge 64.00)	64.00 (minimum charge 64.00)
Photographs in connection with the above		EH01/S956 (1a)	5.70	5.70
Application for loudspeaker in street consent		EH01/S956 (3)	43.00	43.00
Application for consent to unload vehicles before 9.00 9 a.m. on Sunday		EH01/S956 (3)	155.00	155.00
Water Sampling at Private Supplies:				
Revised charges from Private Water Supply Regulations				
PWS Risk assessment	EH01/C956 (D40)	EH01/S956 (1b)	500.00	500.00
PWS risk based sampling	EH01/C956 (D40)	EH01/S956 (1b)	100.00	100.00
PWS Investigation	EH01/C956 (D40)	EH01/S956 (1b)	100.00	100.00
PWS Granting authorisation	EH01/C956 (D40)	EH01/S956 (1b)	100.00	100.00
Analysing Samples Req 10		EH01/S956 (1b)	25.00	25.00
Analysing Samples Check monitoring	EH01/C956 (D40)	EH01/S956 (1b)	100.00	100.00
Analysing Samples Audit monitoring	EH01/C956 (D40)	EH01/S956 (1b)	500.00	500.00
(No fee is payable where samples are taken and				
Photocopy Charge		EH01/S956 (1a)		
Return of Non Statutory and Governmental Questionnaires		EH01/S956 (1a)	Cost to be advised based on officers recharge rate and discretion to waive or adjust	
Provision of Non Statutory professional services in reply to commercial organisations		EH01/S956 (1a)	Cost to be advised based on officers recharge rate and discretion to waive or adjust	
Provision of CIEH accredited training courses		EH01/S956 (1a)	Cost of training provision and examination + administration and accommodation.	

HEALTHY COMMUNITIES PORTFOLIO
Classification: OFFICIAL
REVISED CHARGES FROM 1 APRIL 2019

Appendix

VAT Codes:

Chiltern
 South Bucks

(D45)=inclusive standard rated (D40)=plus standard rated (D08)=zero rated (D04)=outside scope, (D03)=exempt
 (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

PEST CONTROL	General ledger code		2018/19 £	2019/20 £
	Chiltern	South Bucks		
Charges payable direct to contractor				
Rats		n/a	39.50	39.50
Mice		n/a	39.50	39.50
Wasps		n/a	39.00	39.00
Glis		n/a	84.00 plus returnable deposit for cage	84.00 plus returnable deposit for cage
Other public health insects		n/a	68.00	68.00

Free pest control services available in relation to Public Health pests to those in receipt of an income related benefits at the discretion of the Head of Healthy Communities or Environmental Health Manager.

Note: These prices are set by the contractor and may change during the life of the contract.

POLLUTION REDUCTION	General ledger code		2018/19 £	2019/20 £
	Chiltern	South Bucks		
Contaminated Land:				
Professional Opinion - Contaminated land enquiries per hour -	G450/C957 (D40)		£100	£100
Copies of plans and information regarding a contaminated land site.	G450/C957 (D40)		£50+£47/hr	£50+£47/hr

IPPC

Permits Subsistence Charge - A2 Licence, LOW Risk Rated	EH01/C894 (D04)	79.00
Permits Subsistence Charge -A2 Licence, MEDIUM Risk Rated	EH01/C894 (D04)	158.00
Permits Subsistence Charge - A2 Licence HIGH Risk Rated	EH01/C894 (D04)	237.00
Permits Subsistence Charge - Part B Licence, LOW Risk Rated	EH01/C894 (D04)	113.00
Permits Subsistence Charge - Part B Licence, MEDIUM Risk Rated	EH01/C894 (D04)	226.00
Permits Subsistence Charge - Part B Licence, HIGH Risk Rated	EH01/C894 (D04)	341.00
Subsistence Mobile Crusher LOW	EH01/C894 (D04)	626.00
Subsistence Mobile Crusher MEDIUM	EH01/C894 (D04)	1,034.00
Subsistence Mobile Crusher HIGH	EH01/C894 (D04)	1,551.00
Subsistence Vehicle Refinisher LOW Risk	EH01/C894 (D04)	228.00
Subsistence Vehicle Refinisher MEDIUM Risk	EH01/C894 (D04)	365.00
Subsistence Vehicle Refinisher HIGH Risk	EH01/C894 (D04)	548.00
Subsistence Reduced Fee Activity LOW Risk	EH01/C894 (D04)	228.00
Subsistence Reduced Fee Activity MEDIUM Risk	EH01/C894 (D04)	365.00
Subsistence Reduced Fee Activity HIGH Risk	EH01/C894 (D04)	548.00
Application Fee - Standard Process	EH01/C894 (D04)	
Application Reduced Fee Activity (except Vehicle Refinisher)	EH01/C894 (D04)	155.00
Application PVR 1 & 2	EH01/C894 (D04)	257.00
Application Vehicle Refinisher	EH01/C894 (D04)	362.00
Application - Mobile Crusher	EH01/C894 (D04)	1,650.00
Part B Standard Process Transfer	EH01/C894 (D04)	497.00
Part B Standard Process Partial Transfer	EH01/C894 (D04)	169.00
Part B New Operator at low risk Reduced Fee Activity	EH01/C894 (D04)	
Surrender all Part B Activities	EH01/C894 (D04)	
Part B Substantial Change - Standard Process	EH01/C894 (D04)	
Part B Substantial Change- Standard where substantial change results in new PPC activity	EH01/C894 (D04)	
Part B Substantial Change- Reduced Fee Activity	EH01/C894 (D04)	
Reduced Fee Activity - Partial Transfer	EH01/C894 (D04)	47.00
QUARTERLY PAYMENT OPTION ALL IPPC - Additional Charge	EH01/C894 (D04)	

HOUSING	General ledger code		2018/19 £	2019/20 £
	Chiltern	South Bucks		
Houses with multiple occupation licensing fees:				
Basic fee.	HO01/C800 (D04)		376.00	
Disclosure Scotland fee (paid directly by applicant)	HO01/C800 (D04)		25.00	
Extra assistance or advice on incomplete applications, or where property is larger and more complex (per hour).	HO01/C800 (D04)		47.00	
Houses with multiple occupation- additions:				
Additions:	HO01/C800 (D04)		47.00	
Houses with multiple occupation- Deductions:				
Professionally qualified or accredited landlord.	HO01/C800 (D04)		47.00	
No assistance required (and complete application submitted first time).	HO01/C800 (D04)		47.00	
Complete application submitted within 3 months of issue of forms.	HO01/C800 (D04)		47.00	
Housing Enforcement Charges:				
Improvement/prohibition notice/orders (for 1st notice).	HO01/C800 (D04)		100.00	
Additional notices (maximum of £300/property) notice fee waived if complied with within timescales.	HO01/C800 (D04)		50.00	
Health and Housing Recharge costs: cost of contractor following service of a Statutory Notice plus officer time.	HO01/C800 (D04)		47.00	

SOUTH BUCKS DISTRICT COUNCIL – HEALTHY COMMUNITIES UPDATE - 01/11/18

SUBJECT	UPDATE
Workforce Development	A team member has been nominated to take part in the “LA Challenge” this year 5 people attended and completed the 2018 Middle Management training
Affordable Housing Delivery	<p>Main schemes ongoing:</p> <ul style="list-style-type: none"> - <u>Denham Film Studios</u> - 63 flats for affordable rent and 27 for shared ownership (L&Q) Scheduled completion – Shared Ownership - Dec 2018 / Affordable rented Feb 2019 - <u>Mill Lane, Taplow</u> - 40 flats for affordable rent and 20 for shared ownership - (the affordable rent flats have a priority to applicants aged 55+) (Paradigm) currently receiving nominations via Bucks Home Choice - <u>L&Q Former Sheltered Schemes</u> – Planning applications submitted for Mead House (Iver Heath) and Tower House (Iver) sites and application due for for Colston Court site. - <u>Bath Road</u> –Scheme proceeding for 12 x modular homes and acquisition of 801 Bath Road to be converted to 2 x flats (all for temporary accommodation) Scheduled completion Dec 2018. Conversion of 801 Bath Road Scheduled completion April 2019. - <u>Tatling End Housing Development</u> Planning application approved scheduled for start on site January 2019
Bucks Home Choice	<p>Number of households registered with SBDC on Bucks Home Choice = 459 (as at 02/11/18)</p> <p>Breakdown of bedroom requirements:</p> <p>1 bedroom = 282 2 bedroom = 95 3 bedroom = 73 4 bedroom = 6 Other = 3</p> <p>Lettings to date in SBDC 2018/19 via Bucks Home Choice (including average waiting time on Housing Register)</p> <p>Sheltered = 9 (16 months) 1 bedroom = 29 (Flat = 11 months) 2 bedroom = 36 (Flat = 10 months / House = 19 months) 3 bedroom = 14 (House = 33 months) 4 bedroom = 0</p>

Revisions to Bucks Home Choice allocations policy – the draft proposed revised policy is being finalised after being reported to Members and is due to be issued for consultation shortly.

Homelessness

TYPE OF ACCOMMODATION	DESCRIPTION	Number in TA (Snapshot)							
		1/4/18	1/5/18	1/6/18	1/7/18	1/8/18	1/9/18	1/10/18	1/11/18
Nightly Booked (B&B)	Nightly booked and shared facilities	17	18	18	17	12	12	16	15
Nightly booked (S/contained)	Nightly booked and self-contained	19	20	17	16	12	10	9	8
GX Former Police Houses (Due to end December 2018)	Ex-Police Houses owned by SBDC and leased to Bucks HA	6	8	8	8	8	8	8	8
Private Sector Leasing Scheme	Properties leased by Paradigm from private owners	1	2	3	5	6	8	8	10

Paradigm Housing Stock	General needs housing in stock being used as TA	4	3	2	2	2	3	3	3
L&Q Housing Stock	General needs housing in stock being used as TA	8	7	7	6	6	4	4	4
TOTAL		55	58	55	54	46	45	48	48

Projected total net cost in 2018/19 based on potential scenarios

Scenario	Projected Net Cost to SBDC 2018/2019
55 persons accommodated at year end	£379,390
65 persons accommodated at year end	£490,690

(The estimated NET cost to SBDC of TA placements made in first 6 months of 2018/19 (1/4/18 to 1/10/18) was £233,549)

Bucks HA Acquisitions

-Bucks HA acquiring 3 x 1 bedroom properties supported by SBDC funding. Funding agreement confirmed and Bucks HA has had offers accepted on 3 x purchases with 2 due to complete before the end of 2018.

Gerrards Cross Former Police Houses

-These are now being de-commissioned ahead the re-development of the former Police Station site. Work is ongoing to move on existing residents and ensure that properties are vacated by the end on the Bucks Housing association lease in December 2018.

	<p>Nightly Booked Accommodation Costs Last review meeting took place on 2nd October 2018. Outstanding debt collection rate for all payments (current and former TA residents) is 85% overall (15% outstanding). Current recovery rate clients currently in TA stands at 82.9% (17.1% outstanding). Total outstanding debt £124,000.</p> <p>Homelessness Reviews/Appeals No appeals pending</p> <p>Homelessness Reduction Act 2017 - Implemented from 3rd April 2018 and now managing homelessness applications using the new homelessness prevention and relief duties.</p>
<p>Private Sector Housing and DFGs</p>	<p>- Extension to HMO Licensing introduced October 2018 with 10 applications received - Handy Helpers (Handy van) scheduled to start 2019/20 - DFG (Disabled Facilities) caseload of 60 x live cases (pre and post approval) as at the end of October 2018</p>
<p>Housing Related Support (formerly Supporting People) contracts</p>	<p>No further update since September</p>
<p>Licensing</p>	<ul style="list-style-type: none"> • Gambling Act 2005 Statement of approved by Cabinet to be considered by Council on 14th November 2018 • Licensing Act 2003 Policy is due to be considered and adopted by Council on 14th November 2018. • The team continue to work on providing safeguarding training to licensed private hire and hackney carriage drivers. 99.6% of drivers have now attended one of the two hour training sessions. Seven drivers are suspended for not attending the training. • The new Animal Welfare Regulations 2018 come into force on 1st October 2018. This overhaul of animal licensing improves the way that the licensing regime is administered and standardises conditions across the country. The team has been working to ensure that they are prepared for its implementation.
<p>Environmental Health – Business Support</p>	<ul style="list-style-type: none"> • We continue to streamline our processes to respond to customers as part of the Customer Engagement Strategy as part of tranche 1. • Enforcement action has been taken against a number of food businesses which haven't complied with food safety standards including the closure of the Chilli and Grill takeaway in Beaconsfield. • Two food prosecution are in court in November and two cases being prepared for prosecution • Enforcement action taken against the food premises reported as 0 and 1 rated
<p>EH - Public Protection:</p>	<ul style="list-style-type: none"> • Work on the tenders for the dog and pest control contracts has started which will take the form of a Framework

	<p>Agreement across Bucks and separate Service Level Agreements being called off by each local authority as necessary. South Bucks DC will continue with the areas of the contract it currently has.</p> <ul style="list-style-type: none"> • Noise app continuing to work well. • The team are dealing with a number of complex cases in the District which include joint action with the Police.
EH Strategic Environment and Sustainability	<ul style="list-style-type: none"> • Air Quality Management Area Order approved by Secretary of State for Government approval. • Air Quality Action Plan will be developed for the Iver AQMA; however implementation will now occur in 2019/20 period. • IPPC inspections on schedule. Potential loss of 1 vapour recovery process due to reduction in volume of petrol. • Supporting the planning policy team in responding to consultations on Heathrow expansion and air space change including commenting on the emerging master plan, development control order, and providing responses to Heathrow Airports Ltd and HSPG (Heathrow Strategic Planning Group) in terms of mitigating environmental damage and impact – air quality, noise, contaminated land, flood relief. • Supported the development of the Construction Code of Practice for Heathrow. • Supported the Public Health team consider health Impact analysis from the airport expansion. • Limited number of Noise at Work applications currently received for HS2.
EH- Resilience	<ul style="list-style-type: none"> • Business Continuity audit completed – Substantial Assurance given. • Work on updating business impact assessments for individual services commenced. • Exercises planned to take place in November to include individual service areas + Management Team
Community Safety	<ul style="list-style-type: none"> • Community Safety/Communications teams have produced two Christmas themed videos with community safety messages which will be released across our social media channels in November and December. The first one is a Home Alone parody, starring a young girl from a local community theatre group, and the second was created with a Thames Valley Police neighbourhood officer and is based on the 12 Days of Christmas • Following the coroner’s conclusion, a domestic homicide review has commenced into the death of Gurpreet Kaur. A DHR Panel has been established. It is expected that the report will be sent to the Home Office for review and approval in early 2019. • Halloween, action plan to support the ‘no trick or treat/ welcome trick or treaters’ posters campaign. • The wintertime burglary campaign – Operation Garland is underway. • Stronghold exploitation training to be provided to staff and partners agencies • Operation Ravine – rescuing 6 men from modern day slavery from a site in Iver. All 6 are now being supported through the National Referral Mechanism.
Community and Leisure	<p>Outreach Community Activities (July – September)</p> <ul style="list-style-type: none"> • Walking Football –Burnham Park)

	<ul style="list-style-type: none"> • Military Fitness– Evreham Sport Centre A fun fitness class suitable for the whole family from years 11+ with body weight and resistance exercises done Suitable for beginners • Outdoor Fitness Class– Wexham Park fun fitness class suitable for the whole family from years 11+ with body weight and resistance exercises done • Yoga - New Denham Community Centre x2 • Pilates – Gerrards Cross Library • Tai Chi – Burnham United Reformed Church • Junior Playball Beacon Sports Centre • Funding application successful to ‘Tesco Bags of Help Scheme’ to run from 1st July – 31st August in stores across SB to fund Yoga development across Denham. Funding confirmed as being £2,000. • Back to Netball festival attended by Beacon Centre Back to Netball team on 19th August and won the tournament. • Evreham Back to Netball celebrated 1 year on 11th Sept with a Back to Netball Party • Iver Family Fun Day at Evreham Centre on 7th July • Table tennis started at Beacon Centre 22 people attending. <p><u>Active Bucks Yr1</u> LAF Gerrards Cross – 2x Yoga & 2x Pilates Classes – registered participants = 147 LAF Beeches – 1x Walking Football – registered participants = 50 LAF Wexham & Ivers – 1 x Outside Fitness – registered participants = 94</p> <p><u>Active Bucks Yr 2</u> LAF Beaconsfield – 1x Playball – registered participants = 41 LAF Beeches – 1x Tai Chi – registered participants = 35 LAF GX – 1x Yoga – registered participants = 37</p> <p>Leisure Centres New floor and bleacher seats are being installed at Beacon Centre to the satisfaction of the community and users</p> <p>New fire doors have been installed at Evreham Centre following an audit, and new doors will also be installed at Beacon Centre in November.</p>
<p>Lottery update</p>	<p>Chiltern & South Buck Lottery continues to thrive, 664 tickets are sold weekly, 49 good causes are signed up. £20,716 is being raised for good causes.</p>

	To date £3,375 has been won, 8 of these being £250 winners.
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Risks

Service Area	Description of Risk	Consequences	Mitigation Actions
Housing	<p>SR10 Affordable Housing Homelessness increases</p> <ol style="list-style-type: none"> 1. Current demand 2. Impact of the Homelessness Reduction Act 2017 3. Impact of benefit changes 	<p>Current 48 households in temporary accommodation.</p> <ul style="list-style-type: none"> • Extended duty to provide advice and assistance to prevent and relief of homelessness. • Duty to accept applicants within 56 day period of being homeless • Duty to provide a Homeless Plan • Duty to Prevent Homelessness including providing emergency accommodation • Increasing pressure on housing budget if we continue to place in B+B accommodation • Seek to deliver more accommodation which the tenant has a direct relationship with the housing provider, to manage the financial risk to the council • Benefit changes resulting in larger families being capped with the HB portion being capped. 	<ul style="list-style-type: none"> • 8 Police Houses in SBDC available till 3rd December 2018. • Use of housing stock provided by the housing associations • Increasing use the Private Sector Leasing Scheme to reduce direct costs of homelessness • Current use of direct nightly lets • Redevelopment of Bath Road Depot to provide 9 x2 bed and 3 x 1 bed units • 801 Bath Road to be converted to deliver 2 x 4 bed properties (completion due April 2019) • s106 funding used to deliver temporary housing for use by the Council
Homelessness payments	<p>SR10 Affordable Housing Unable to reclaim nightly accommodation costs</p>	Financial risk to SBDC	<ul style="list-style-type: none"> • Housing, Finance and Benefits weekly monitoring by finance, housing and benefits Officers • Monthly monitoring by HoS and Managers from

Service Area	Description of Risk	Consequences	Mitigation Actions
			Housing, Finance and Benefits <ul style="list-style-type: none"> • Monthly monitoring report to MT/Cabinet on KPI • Moving the financial risk to housing providers through providing accommodation in which the tenant has a direct relationship with the housing provider.
Housing	SBDC - Unavoidable cost arising from Appeal cases and second appeals to Court of Appeal on homelessness	Temporary accommodation costs, legal costs and extended time in Temporary accommodation Housing benefit not covering cost of temporary accommodation resulting in adverse impact on Council Safeguarding of children Judicial review of councils decision to refuse to exercise power to accommodate pending appeal	<ul style="list-style-type: none"> • Counsels advice and attendance at hearing • Robust evidence required to support the case at appeal • Court Decision to support Homeless decision • Council decision to refuse to exercise power to accommodate pending appeal
Safeguarding	Loss of reputation	<ul style="list-style-type: none"> • Loss of reputation 	<ul style="list-style-type: none"> • Safeguarding Policies approved • Safeguarding working group established • Staff training ongoing and includes; Prevent, Modern Day Slavery, DV, CSE, Gang County Lines etc • Monitoring cases and reporting to MASH/Early Help/Police • Partnership working with police and other agencies • Over 99% drivers trained on night safe by Barnardos • Working with Barnardos and police to target budget hotels, B+B, HMO, Guest houses to raise awareness of CSE

Service Area	Description of Risk	Consequences	Mitigation Actions
			<ul style="list-style-type: none"> • Section 11 audit agreed and submitted • Number of cases referred to agencies mainly relating to vulnerable adults • Safeguarding audit – substantial assurance
<p>Emergency Planning and</p> <p>Business Continuity</p>	<p>Insufficient resources to cope with an emergency situation and the recovery</p> <p>Insufficient resources to cope with both an emergency planning risk and a business continuity risk</p>	<ul style="list-style-type: none"> • Loss of reputation • Business continuity • Service failure(s) 	<ul style="list-style-type: none"> • Emergency plan and Business Continuity Plan in place • Audit in July 2018 identified Substantial assurance in respect of Business Continuity • Emergency contacts list • KINs contacts • Councillors and senior officers getting to know community leaders • Network of community organisations to provide support • Mutual agreements with Bucks Authorities • TVRF support and guidance • Trained volunteers • Identified roles in an emergency • LALO, Gold Silver, Bronze designated officers • Call out arrangement in place • Rest centre protocols and agreements • Guttman Centre available to provide sleeping accommodation as required • Testing of systems and joint exercises with BCC • EOC software provided • Remediation plan • Communication plan • Community Wellbeing Plan developing local community initiatives

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SUBJECT:	<i>Community Safety Update</i>
RELEVANT MEMBER	<i>Councillor Patrick Hogan</i>
RESPONSIBLE OFFICER	<i>Martin Holt – Healthy Communities</i>
REPORT AUTHOR	<i>Katie Galvin – 01494 732265 Kgalvin@chiltern.gov.uk</i>
WARD/S AFFECTED	<i>(All Wards);</i>

1. Purpose of Report

To update the PAG on the work of the community safety team.

RECOMMENDATIONS

1. To note the report.

2. Content of Report

2.1. Community Safety is a term used to describe the process of bringing together organisations and the Community to reduce crime, the fear of crime, tackle anti-social behaviour and improve the quality of life for people in South Bucks District, This report outlines some of the work of the Community Safety team.

2.2. The Community Safety Partnership Plan establishes the priorities for the Council and its partners in reducing crime, the fear of crime, tackle anti-social behaviour in South Bucks. These priorities include;

- Reduce domestic burglary and theft from vehicles
- Vulnerability and safeguarding (including child exploitation, exploitation of people - modern slavery, forced labour, scams and cybercrime)
- Tackling violence in the community and domestic violence and abuse.
- Improving community resilience
- Tackling fear of crime through effective communication

2.3. The community safety team seeks to support the reduction of crime and disorder etc. through ensuring effective communication, workforce development and the coordination of activities across the partnership.

2.4. Partnership activities include;

- supporting case management in relation to the provision of early help for families to enable wider interventions are in place to reduce the risk of harm to children
- liaising with and addressing concerns expressed by communities which may result in community tensions and alerting other partners to risks
- working with partners to raise staff awareness of exploitation in all its forms and to support the awareness of reporting mechanisms or advise on interventions that may be available
- coordinate and manage the Neighbourhood Watch process
- manage the Domestic Homicide Review process as required
- support the provision of information sharing in relation to crime and disorder and the prevention of crime which assist other service delivery
- participate and coordinate the anti-social behaviour interventions as necessary
- assist the police in problem solving to reduce crime and disorder

2.2 Examples of some of this activity include;

- The Community Safety/Communications teams have produced two Christmas themed videos with community safety messages which will be released across our social media channels in November and December. The first one is a Home Alone parody, starring a young girl from a local community theatre group, and the second was created with a Thames Valley Police neighbourhood officer and is based on the 12 Days of Christmas.
- The Community Safety Team has a Twitter account which we share messages on and these are retweeted by the main Chiltern and South Bucks District Council accounts.
- The Community Safety newsletter is also shared across our social media channels and sent to towns and parishes for further distribution. This newsletter is shared with all Councillors and sent out via Thames Valley Alert to Neighbourhood Watch Co-ordinators. The newsletter and previous editions can be found on the website – www.southbucks.gov.uk/community-safety-news
- For Neighbourhood Watch Week, we produced a press release which resulted in local media coverage and two videos for our social media channels which were viewed by more than 5,000 people. The Facebook posts reached more than 10,000 people during the week overall. This resulted in several enquiries for starting new NHW schemes in the following weeks.
- Between April and June 2018, the Community Safety team led on the popular Community Cards scheme. This year, 22 primary schools took part across both Districts. The aims of the scheme were to improve confidence in Police and partners, improve partnership working and reduce crime and disorder by improving

relationships between 11 year olds and staff from participating organisations and ensuing young people were more aware of the services available to them. The two classes that won the sticker collecting initiative spent a day at Legoland, Windsor. A number of individual prizes were also allocated. All prizes including the tickets to Legoland, GLL, The Entertainer and book tokens were donated. The evaluation can be found on the website – www.southbucks.gov.uk/communitycards

- The Community Safety Partnership has agreed to support Community Cards in 2019. The scheme is being refreshed and a number of new stickers will be included. These include First Aid, Scams awareness, Tesco providing a fresh fruit hamper to each class and the District Council Waste team supporting the recycling sticker.
- Working closely with the Police and the Council's Licensing team the team has supported the development of Hotel Watch; aimed at reducing child sexual exploitation. All hotels and B&Bs have been visited and provided with a training and resource pack. Within each pack are storyboards aimed at bar, reception and cleaning staff. Working closely with the Police Cadets, undercover test purchasing operations have taken place to see if staff know what to do if they have concerns. The results have been mixed. A debrief takes place afterwards where further training is offered.
- Modern slavery and human trafficking remains a high priority for the Partnership. In September, the Housing team and Community Safety team supported Operation Ravine – rescuing 6 men from a site in Iver. All 6 are now being supported through the National Referral Mechanism. Housing Standards Officers supported the raid and provided housing support at the Rest Centre. In October the Community Safety team led on a joint visit with HMRC, TVP, Housing Standards and Willow Project (Exploitation victim service across Thames Valley) following concerns of exploitation at a car wash.
- In preparation for Halloween, the team produced the 'no trick or treat/ welcome trick or treaters' posters. These were available to either download or collect from a number of different places including Town and Parish Councils. Working closely with the Neighbourhood teams, vulnerable residents were also visited and offered a poster and reassurance. Eggs and flour posters were also delivered to local shops asking businesses not to sell them to young people.
- The wintertime burglary campaign – Operation Garland is underway. Working in partnership with the police, crime reduction advice is being offered to residents. Using crime data over the past three years, properties at a higher risk of burglary are being visited.
- The team are working closely with L&Q Housing planning a vulnerability and safeguarding training day for their staff. This will include Exploitation (including

modern slavery and county lines – Stronghold), Preventing Violent Extremism, Domestic Abuse and Anti-Social Behaviour – in particular closure orders.

3. Consultation

Not Applicable

4. Options (if any)

Not applicable

5. Corporate Implications

5.1 Financial – the Community safety team has a small budget to allocate towards this work. Working in partnership enables projects to be successful.

5.2 Legal - none

5.3 Crime and Disorder – Under the Crime and Disorder Act 1998, the local authority is listed as a responsible authority to work in partnership with other agencies to reduce crime and disorder.

6 Links to Council Policy Objectives

We will work towards safe, healthy and cohesive communities. – improve community safety.

- Work with partners to reduce crime and anti-social behaviour and to improve community safety.

Background Papers:	It is a legal requirement to make available background papers relied on to prepare a report and should be listed at the end of the report (copies of background papers for executive decisions must be provided to Democratic Services). Hyperlinks to papers published online should be used where possible. Where there are no background papers, insert None.
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SUBJECT	Acquisition of Residential Properties - Update
REPORT OF RESPECTIVE CABINET MEMBER/ CHAIRMAN	Cabinet Member - Healthy Communities
RESPONSIBLE OFFICER	Head of Healthy Communities
REPORT AUTHOR	Michael Veryard 01494732200 mveryard@chiltern.gov.uk
WARD/S AFFECTED	All Wards

1. Purpose of Report

The purpose of this report is to update Members on the position regarding (i) the proposed acquisition of residential properties by South Bucks District Council and (ii) the overall programme of projects aimed at reducing the use of nightly booked temporary accommodation for homeless applicants.

RECOMMENDATIONS:

1. **That Members note the contents of the report**

2. Reasons for Recommendations

The report is an update for Members to note.

3. Content of Report

3.1. On 22nd February 2018, the Healthy Communities Policy Advisory Group received a report on a proposal for the Council to acquire residential properties for use as temporary accommodation. Following the recommendation of the PAG, the Cabinet subsequently resolved that the business case for the acquisitions be agreed and that the Director of Resources be given authority following consultation with the Leader to use funds from the Council's Capital Programme to make acquisitions on receipt of a viable business case.

3.2. Since this report went to the PAG, the Council has been taking forward a number of other projects aimed at reducing the use of costly nightly booked temporary accommodation. These include:

(i) Private Sector Leasing Scheme (Paradigm Housing)

As of mid-October, 11 PSLS properties were being utilised as temporary accommodation for SBDC clients and a further 3 properties were due to be brought into use via the scheme imminently. The PSLS model means that Paradigm takes on the responsibilities and risks of rent collection

with SBDC paying a flat rate monthly management fee (approximately £500/£550 per month per property).

(ii) Property Acquisitions by Bucks Housing Association

Bucks Housing Association is undertaking a small programme of three property purchases in South Bucks supported by funding by SBDC from Section 106 affordable housing receipts. All three properties have been identified and acquisitions are underway. Bucks HA will own the properties and let them as temporary accommodation for SBDC-nominated homeless clients with the Council not being liable for rent or any ongoing costs. Across the three properties, SBDC's contribution of £120,000 per property is 50% to 60% below what it would cost for the Council to acquire each property directly.

(iii) Bath Road – Temporary Accommodation scheme

The development of the modular housing scheme on the former depot site is ongoing and will be delivering 12 units of temporary accommodation which will be leased to a registered provider and let to SBDC-nominated homeless clients.

3.3. The impact to date of the Private Sector Leasing Scheme and continued work on homelessness case management (including homeless prevention and moving on clients as quickly as possible) has already delivered significant reductions in the use of nightly booked temporary accommodation since the start of 2018/19:

Number of Homeless Households in Nightly Booked Accommodation			
Date	Bed and Breakfast	Self-Contained	Total
1/4/18	17	19	38
22/10/18	13	8	21

3.4. This snapshot represents a 45% reduction overall in the number of nightly booked units and, in particular, a 58% reduction in the number of the more expensive self-contained units being utilised by the Council.

3.5. With the above in mind, SBDC has not yet taken forward any direct acquisitions of units in addition to the other temporary accommodation projects that are already ongoing. This reflects:

- Other measures (e.g. Private Sector Leasing scheme) are already having a positive impact in reducing the use of nightly booked units so far in 2018/19
- The Private Sector Leasing Scheme model is bringing additional temporary accommodation properties into use within short timescales and at limited cost

to the Council (compared to the high capital costs and lengthy purchasing timescales for direct property acquisitions)

- Further additional temporary accommodation capacity will be forthcoming in the near future from the Bucks HA purchases and Bath Road scheme.
- There are lower costs per unit to SBDC in supporting a partner agency to acquire a property compared to SBDC directly acquiring the property itself (as shown by the £120,000 contribution per unit for the Bucks HA property acquisitions)
- New social tenancy lettings will be arising from the new schemes in Taplow and Denham within the next few months and these will potentially support some clients to move on in the near future.

3.6. It is recognised that the pressure on temporary accommodation remains volatile with potential spikes in demand going forward and the de-commissioning of the former Police Houses at Gerrards Cross which have been providing 8 units of temporary accommodation. In accordance with the Actions Plans in the Joint Housing Strategy, it is intended to continue to progress and review the above models and other initiatives for meeting temporary accommodation needs. This will continue to include the possible use of direct acquisitions by SBDC to deliver temporary accommodation where there is clear business case and an identified partner to take on the leasehold and management responsibilities.

4. Consultation

Not Applicable

5. Options (if any)

Not applicable

7. Corporate Implications

7.1 Financial

To date, the Council has not incurred any capital costs for direct property acquisitions. The costs associated with the other temporary accommodation projects mentioned in this report are included within existing budgetary provision.

7.2 Legal

The Council has a statutory duty to provide temporary accommodation for certain homeless households in accordance with the requirements of Part 7 of the Housing Act 1996 and the temporary accommodation options summarised in this report are being delivered and used to meet this statutory duty

8. Links to Council Policy Objectives

Delivering cost effective customer focused services

Working towards safe and healthier local communities

9. Next Steps

Not applicable as this report is for noting only.

<p>Background Papers:</p>	<p>It is a legal requirement to make available background papers relied on to prepare a report and should be listed at the end of the report (copies of background papers for executive decisions must be provided to Democratic Services). Hyperlinks to papers published online should be used where possible. Where there are no background papers, insert None.</p>
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SUBJECT:	<i>South Bucks Community and Wellbeing Plan</i>
REPORT OF:	<i>Councillor Patrick Hogan – Cabinet Member for Community, Health & Housing</i>
RESPONSIBLE OFFICER	<i>Martin Holt – Head of Healthy Communities</i>
REPORT AUTHOR	<i>Christine Gardner/Paul Nanji 01494 732110</i> Paul.Nanji@Southbucks.gov.uk
WARD/S AFFECTED	<i>All</i>

1. Purpose of Report

RECOMMENDATION:

That the positive work undertaken through the South Bucks Community and Wellbeing Plan during 2017/18 is noted by Members.

2. Reasons for Recommendations

The South Bucks' Community and Wellbeing Plan annual review details how the Council in partnership with a range of agencies (Thames Valley Police, CCG, Housing Associations, Bucks County Council, CAB & County Sports Partnership) and local voluntary groups has supported communities during 2017/18. This asset based approach to community development empowers community organisations and supports their development and growth to deliver improved services to local residents.

The projects captured in the annual review are important as they provide good evidence as to how the work undertaken by the Healthy Communities Department strengthens local community infrastructure. This work directly supports the Council achieve its key strategic objectives in relation to improving health and wellbeing, enabling a vibrant local economy, protecting the local environment and reducing crime and disorder.

3. Content of Report

In May 2017 Cabinet formally adopted South Bucks District Council's first Community and Wellbeing Plan. (Appendix 1) The Plan is important as it provides a co-ordinated approach as to how the Council in partnership with a range of organisations supports local community groups improve local services and facilities. The Plan is broken down into the six key aims detailed below.

- To facilitate community participation, engagement and action, through established and new community networks, to develop sustainable communities
- To support services that improve opportunities for older people to live fuller, safer, more active and ultimately more fulfilling life styles and become more integrated into local communities

-
- To improve the health and well-being of the population and reducing health inequalities
 - To provide an environment for young people to enjoy, stay safe, be healthy, active, make a positive contribution and achieve economic well-being
 - To help stimulate and support a vibrant local economy whilst protecting the environment
 - To encourage collective working to promote and support the rich and diverse wealth of cultural heritage in South Bucks

4. Key Outcomes

A diverse and exciting range of projects have been delivered in the first year of the Community and Wellbeing Plan impacting positively across the South Bucks communities. Appendix 2 outlines these projects with the key highlights below:

- New CAB outreach services in Burnham and Langley GP surgeries
- Supported over 20 organisations through the Council's Community lottery
- Awarded £26,255 in grant awards to 19 community groups, helping support a diverse range of community projects
- Established several new Neighbourhood Watch Schemes
- Established a new Iver Community Car scheme that enables vulnerable older residents to access GP/hospital services
- Developed new older people's service guides in Beeches and Wexham & Iver areas supporting residents to access local services
- Awarded grants to Beaconsfield and Stoke Poges Parishes to enable WW1 intergenerational projects
- Helped co-ordinate the Dementia-friendly events in Burnham and Beaconsfield.
- Supported 60 home adaptations to vulnerable disabled residents
- Supported the Affordable Warmth Network to provide free advice on reducing energy bills and make referrals to grant schemes for heating and insulation improvements
- 168,089 customer visits to Evreham and Beacon leisure centres
- 16,584 walks undertaken by residents of Chiltern & South Bucks through the Simply Walks scheme
- Worked with Bucks County Council and RAHAB (victim exploitation service) to offer modern slavery awareness training to all front line staff within the District Councils and with key partner agencies.
- Managed 97 applications for homelessness assistance and directly secured long term accommodation for 70 of these households.

-
- Delivered the South Bucks inter schools cycling competition at Evreham Sports Centre attracting 500 students as well as providing ongoing opportunities to participate in sports activity
 - Attracted over 3,000 participant visits in a range of outreach activities including walking football, ballet fit, gentler exercise, stretch and flex, knit & natter, yoga and Pilates

5. Consultation

The Community and wellbeing Plan was developed following extensive consultation with a range of partners including:

- Chiltern and South Bucks Strategic Partnership
- South Bucks Parish and Town Councils
- Members of the South Bucks Cohesion and Inequalities Forum.
- Community and voluntary sector groups including local youth groups, business, resident, and community associations.

6. Corporate Implications

6.1 Financial

There are no financial implications in developing the plan. Any emerging projects will be met from within the existing leisure and community budgets and match funding from partners.

6.2 Environmental

The Communities Team supports various community projects either through advice, signposting or direct funding. Some of these projects will have an environmental impact such as gardening projects, shrub and litter clearance, nature parks and woodlands.

6.3 Equalities

The Community and Wellbeing Plan will support a diverse range of community groups including vulnerable elderly residents, young people and BME groups.

7. Links to Council Objectives

Work towards safer and healthier local communities:
Improve Community Safety

- Work with our key partners to help safeguard children and vulnerable adults and prevent them becoming victims of crime.
- Work with partners to reduce crime, fear of crime and antisocial behaviour.

Promote Healthier Communities

- Address the needs of elderly and those who are vulnerable.
- Work with communities affected by the closure of services to deliver them in alternative ways.

Promote Local Communities

- Support the voluntary sector and promote volunteering.
- Engage with Parish and Town Councils and local neighbourhoods.
- Work with the local MP, voluntary and community groups through the Cohesion and Inequalities Forum.
- Work to support the economy through enabling development of more affordable homes and the introduction of an economic plan.

8. Next Steps

Following the success of the first year of the Community and Wellbeing Plan it is proposed that the key outcomes captured in Appendix 2 are promoted on the Council's social media outlets and website.



SOUTH BUCKS
District Council

Helping Build a Better South Bucks Community & Wellbeing Plan 2017 - 2020



Foreword

The district council plays a huge role in protecting our quality of life and in ensuring everyone has opportunities to take responsibility for their own wellbeing. Our Community and Wellbeing Plan 'Helping Build a Better South Bucks', provides a clear vision of how South Bucks District Council will support communities over the next three years, working with other agencies and local voluntary groups. Empowering and supporting our diverse communities is at the heart of this plan, and there is no limit to what we can achieve when our communities are supported and encouraged to make a difference in addressing local priorities.

South Bucks has a long and proud tradition of strong, active and dynamic community groups. This plan builds on our strengths by supporting residents, businesses and voluntary groups to be directly involved in shaping their community. There have been some fantastic improvements to sports, play, environmental and community facilities as well as an ongoing growth and strengthening of community-run activities. The provision of Walking Football sessions in Burnham and Stoke Poges, Yoga in Denham, Pilates in Fulmer, Outdoor fitness in Wexham and Iver, have all proved immensely popular in keeping our communities healthy and reducing social isolation. The rollout of the "Safe Place Scheme" in Beaconsfield, Burnham, Farnham Common, Gerrards Cross, Iver, Iver Heath, Richings Park, and Stoke Poges has produced safe havens for our most vulnerable people. Promotion of the National Citizen Service in South Bucks has raised opportunities for young people to volunteer on local projects and learn new skills. The launch of a South Bucks-wide credit union helps to deter the use of loan sharks or payday lenders.

As evidenced throughout, this plan has been written to serve all of South Bucks, so your involvement and views are imperative to its success. As Leader of South Bucks District Council, I recognise the important role that the council plays, as a community leader. The six strategic aims detailed in this plan will improve the health and wellbeing of people in South Bucks, stimulate the local economy, keep our streets safe and ensure that South Bucks remains a great place to live.



Councillor Ralph Bagge

Leader of South Bucks District Council

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Executive Summary

South Bucks District Council's Community and Wellbeing Plan seeks to further develop resilient and independent community assets that play such an important role in providing local services and facilities. Working in partnership with local community groups, developing community assets is embedded throughout this plan and imperative to achieving its key aims and objectives.

Buckinghamshire's 2014 Joint Strategic Needs Assessment recognises how the wider determinants of health and wellbeing such as education, employment, and housing need to be considered and addressed to have a significant influence on improving health and well-being. These determinants have a significant impact in predicting the overall physical, mental health and wellbeing of communities as lifestyle choices influence risk to common medical conditions including heart disease, strokes, diabetes and depression.

South Bucks' new community and wellbeing plan '*Helping Build a Better South Bucks*' outlines the council's approach to help support and enable communities, towns and villages to better support these wider determinants. This is why this plan is closely aligned to and supports a range of key district and county-wide strategies (see below) which aim to make South Bucks a better place to live and work:

- Chiltern and South Bucks Recreation and Open Space Strategy
- Chiltern & South Bucks Sustainable Community Strategy
- Chiltern & South Bucks Community Safety Partnership Plan
- Draft Chiltern and South Bucks Economic Development Strategy
- Buckinghamshire Physical Activity Strategy
- Buckinghamshire Health & Wellbeing Strategy
- Buckinghamshire Children and Young People's Plan

Enabling a strong and resilient community helps to build a sense of belonging and civic pride, all essential ingredients to living in cohesive and active communities. Local communities are best placed to identify the services and facilities they value and wish to develop and protect. To help achieve this, the plan includes a diverse range of projects, all of which are aligned to six cross-cutting strategic aims.

If you would like to know more information about this plan please contact South Bucks' Principal Leisure & Communities Officer, South Bucks District Council, Capswood, Oxford Road, Denham, Bucks UB9 4LH Tel: 01494 732110 or email: community@southbucks.gov.uk

Classification: OFFICIAL

This document is available on our website at www.southbucks.gov.uk/community (for people with sight problems to enlarge) and can be made available in Braille, on tape, in large print and a variety of minority community languages on request.

Classification: OFFICIAL

Building on Strong Foundations

Community participation enables residents and local voluntary organisations to work collaboratively to identify local priorities and so implement solutions that address local issues. Over recent years this has become even more pronounced as a result of an aging population and the pressures on social and health service budgets. Active, cohesive and vibrant communities offer an effective solution to address such challenges enabling residents to be active, involved, engaged and happier.

Sustainable communities are places in which people want to live now and in the future. They help improve the quality of life for all communities whilst safeguarding the environment for future generations. South Bucks District Council considers that to achieve sustainable communities, all members of the community have a role to play in identifying what is important and requires protection for the future, what are the priority needs of the community and how these needs can be effectively met.

Strong and cohesive communities are a key ingredient in helping bring people together. 'Helping Build a Better South Bucks' supports South Bucks Council's key objective of working towards "*safer and healthier local communities*" as well as supporting the five strategic themes of the Chiltern and South Bucks Joint Sustainable Community Strategy.

Progress in delivering this strategy will be reported through an annual update report, covering each of the plan's six strategic aims detailed below.

Aim Number	Summary Description
Aim 1	Facilitating community participation, engagement and action, through established and new community networks, to develop sustainable communities.
Aim 2	Supporting services that improve opportunities for older people to live fuller, safer, more active and ultimately more fulfilling life styles and become more integrated into local communities.
Aim 3	Improving the health and well-being of the population and reducing health inequalities.
Aim 4	Providing an environment for young people to enjoy, stay safe, be healthy, active, make a positive contribution and achieve economic well-being.
Aim 5	Helping to stimulate and support a vibrant local economy whilst protecting the environment.
Aim 6	Encourage collective working to promote and support the rich and diverse wealth of cultural heritage in South Bucks.

The plan aims to build on the strong foundations of previous community

development interventions which, as evidenced below, have been instrumental in helping the community to deliver a broad range of successful local community projects.

Key achievements

1. The South Bucks District Council Chairman's Community and Volunteering Award ceremonies were held to celebrate and recognise the achievements of local volunteers.
2. Since 2014 over £119,500 has been awarded to local community groups, associations and charities, helping them to improve and develop local services and facilities. This has helped support a total of £4.1 million worth of projects being delivered to the community.
3. Supported the establishment of South Buckinghamshire Community Bank (M for Money) credit union in South Buckinghamshire.
4. Promotion of the National Citizen Service in South Bucks has raised opportunities for young people to volunteer on local projects and learn new skills. An annual professional visit by young people to South Bucks District Council provides an insight into Local Government and the world of work generally.
5. Implementation of the Active Bucks programme and the Council's outreach sports development programme in South Bucks through our partnership with Greenwich Leisure Limited (GLL), has led to the provision of walking football sessions in Burnham and Stoke Poges, yoga in Denham, outdoor fitness in Wexham and Iver, pilates in Fulmer and gardening in Stoke Poges memorial gardens.
6. GLL also provide the 50+ programme at the Beacon Centre in Beaconsfield which offers Short Mat Bowls, Badminton and Walking Football. The annual Club Games saw teams from South Bucks compete in Badminton, Table Tennis, Pickleball & Walking Football. Disabled customers are provided with a multi skills class for children from 5-13 with learning difficulties
7. GLL also deliver an annual inter-schools indoor rowing competition (13 schools, including 4 special schools); Young carers baseball festival hosted at Farnham Park with 25 young carers taking part; a women's-only session in

netball hosted at the Beacon Centre; a satellite Basketball sports club set up with the Beaconsfield School in partnership with South Bucks Comets and a Sports Club Forum hosted at Gerrards Cross Memorial Centre which attracted 20 clubs.

8. Through the GLL Health Wise initiative we have supported the 'Buckinghamshire Falls Prevention' programme which helps older people to improve their health and fitness through a programme of chair based exercise, pilates and walking.
9. We have invested in the South Bucks' leisure centres including the refurbishment of gyms, reception areas, exercise studios and changing rooms.
10. Invested in and promoted the 'Simply Walks' programme to operate in South Bucks helping to provide twenty health walks in the district attracting 7,400 visits per annum.
11. Raised £150,000 funding from the Big Lottery for a new club house at South Buckinghamshire Golf Club which now attracts over 36,000 rounds of golf per year, with the youngest player being just six and the oldest being in her early 90's! It is estimated that the average golfer will walk about five miles per round of golf. There are now two golf clubs based at the course (South Bucks Golf Club and Farnham Park Golf Club) with a combined membership of nearly 600 players, the majority of whom are over 60 years of age.
12. Farnham Park Playing Fields is home to a number of rugby and football teams, including Farnham Royals RFC, Phoenix Old Boys FC, Slough Town FC and a number of local football clubs. They are also home to Baseball Softball UK (BSUK) who now have four dedicated baseball/softball fields and will have a new clubhouse opening in 2017. Events have attracted over 500 players for weekend tournaments and International Softball matches involving the GB Softball team took place in 2015 and 2016.
13. The rolling out of the "Safe Place Scheme" in Beaconsfield, Burnham, Farnham Common, Gerrards Cross, Iver, Iver Heath, Richings Park, and Stoke Poges has produced safe havens for people feeling vulnerable.
14. In partnership with Thames Valley Police the council has supported "Have your Say" meetings in Burnham, Gerrards Cross and Iver Heath.

15. Launched the "Dementia-Friendly Communities" initiative in Burnham, Denham and Iver during 2015 and "Dementia training for Burnham Businesses" in October 2016.
16. Introduced the "Community Cards" scheme into South Bucks' schools encouraging school children to find out about their communities.
17. Undertaken a proactive approach to support communities at risk of inequalities helping to improve access to a range of services including; family support and intervention, domestic violence advice and assistance, homelessness prevention, debt and benefit advice and access to learning.
18. Provided grants and loans to help vulnerable people maintain their home, invest in security and undertake disabled adaptations.
19. Raised the standards of food producers and retailers through training, advice and information as well as introducing the National Food Hygiene Rating Scheme that provides customers with information on the level of food hygiene compliance.
20. Continued to support communities in their desire to minimise the impact of HS2, Crossrail and other national infrastructure projects proposed for the district in order to help protect the local environment and improve the quality of life.
21. Assisted communities to mitigate the impact of surface water and river flooding in the district.

Aim 1

Facilitating community participation, engagement and action, through established and new community networks, to develop sustainable communities.

Summary

Continuing to develop and improve the local community infrastructure is important so that communities are empowered to identify and communicate their local priorities and work *with* public services in ensuring their communities receive the services they need. In South Bucks District community engagement and participation is facilitated through working in partnership at a local level with Parish Councils, Resident Associations, Business Associations, faith groups and other community groups such as the Burnham Health Promotion Trust.

Successful projects already delivered by the community include: the establishment of community libraries and youth clubs, investment in play areas, improved sporting activities and facilities for young people, community clean ups and environmental improvement projects, improved community facilities, reductions in anti-social behaviour, development of business forums to target economic regeneration, and improved community information sources such as newsletters and websites.

Future objectives

1. To build community infrastructure and resilience through the towns and parishes, community and business associations and voluntary organisations.
2. To provide support and assistance to individuals and groups to get involved in local decision-making by identifying local needs and solutions and in the delivery of projects benefiting the community.

3. To increase the number of volunteers in the community by promoting the benefits of volunteering, helping local groups access funding and providing essential training that will improve capacity and resilience in community organisations.

Key actions for 2017 to 2020

1. Build community infrastructure and resilience through working with the towns and parishes, community associations and community groups.
2. Promote opportunities for communities to become more involved in the prevention of crime, and or support environmental, heritage and wellbeing community events.
3. Support the CCG community engagement strategy and Buckinghamshire County Council's Local Area Forum (LAFs) priority themes joining up projects and initiatives to improve local services.
4. Work in partnership with Community Impact Bucks to improve volunteer recruitment and voluntary organisations' access to information, advice, support and training in fundraising, creating social enterprises and good governance.
5. Identify ways to recruit volunteers from the newly-retired marketplace and support young people to access volunteering opportunities.
6. Run an annual community awards event to celebrate the contribution of local volunteers across South Bucks.
7. Deliver the council's community grants scheme and support community organisations to deliver local initiatives that improve the quality of life for residents across the district.
8. Continue to support the local Citizen Advice Bureau service.
9. Support the Armed Services Community Covenant so that Service families are more integrated into the wider community.

10. Support the setting up of Neighbourhood Watch Schemes, Street Associations and Good Neighbour Schemes to help build resilient communities.

Aim 2

Supporting services that improve opportunities for older people to live fuller, safer, more active and ultimately more fulfilling life styles and become more integrated into local communities.

Summary

In later life older people are more likely to experience greater challenges in relation to their physical health and mental well-being. This is particularly relevant when experiencing social isolation through bereavement or a change in life circumstances. With an aging population, South Bucks District Council along with Bucks County Council, Public Health Bucks and third sector organisations must continue to work collaboratively to address this challenge, creating more early intervention opportunities to enable elderly residents to live independent and fuller lifestyles, preventing and delaying the need for more intensive support and care. Playing an active role in their community and keeping an active network of friends, colleagues and leisure partners assists older people to remain active and improve their mental and physical well-being.

The continued growth in the University of the Third Age (U3A) groups, local church lunch and social clubs, faith groups, Older People Action Groups and other older people's networks have helped support this process. These groups bring a significant number of elderly residents together, providing a platform that enables them to input what and how local services are delivered as well as a forum where older people can socialise, make friends, feel welcome and ultimately belong to their local community.

This plan advocates a more proactive and early intervention approach in supporting vulnerable older people. To address this South Bucks District Council is working in

conjunction with Bucks County Council's Prevention Matters Team and Community Impact Bucks to support a range of early intervention initiatives including, Men in Sheds, Active Bucks, Good Neighbour and Care Homes in the Community schemes. For example, Good Neighbour Schemes have recently been set up in Iver and Denham.

Future objectives

1. To work in partnership with key agencies including NHS Bucks, Buckinghamshire County Council, GLL BETTER, L and Q Housing, Age Concern, Faith Groups and voluntary organisations to improve services for older people and also make best use of available resources.
2. To reduce the number of older people who are isolated within their homes.
3. To provide opportunities for older people that enables them to raise issues and concerns which they deem as important.
4. To increase opportunities for older people to live healthy and active lives through the provision of information, advice and assistance.
5. To enable older people to access a wide range of leisure and social activities and/or to participate in volunteering.

Key actions for 2017 to 2020

1. Support Older Persons' Action Groups to help provide opportunities for older people to socialise, access relevant information, advice and access appropriate services.
2. Support Bucks County Council Prevention Matters project which identifies those at risk of isolation and direct them to voluntary sector and statutory support.
3. Enable communities to get involved in volunteering, intergenerational activities, Street Associations and Good Neighbour Schemes in order to reduce social isolation.
4. Support the development/continuation of community based transport schemes.

5. Develop older people's service guides for the Beeches area, Beaconsfield, Gerrards Cross and Denham, Wexham and Iver.
6. Address the loneliness experienced by some care home residents by encouraging local neighbourhood residents, schools, youth clubs and voluntary groups to engage with care homes.
7. Support the local Citizen Advice Bureau to extend its outreach support across the District.
8. Operate regular community safety awareness events to improve home security, reduce scams and doorstep crime, and reduce the fear of crime amongst elderly residents.
9. Develop and support activities that encourage greater interaction between older and younger people, including events related to commemorating the Word Wars, local history projects, environmental initiatives, using Information Technology or addresses social isolation.
10. Promote and develop Community Impact Bucks Pub lunch clubs.
11. Support the development of Dementia-friendly communities and promote the Safe Place scheme.
12. Assist older people to access local community based activities through the GLL BETTER outreach programme eg. Tai Chi in Burnham Library, Walking Football in Burnham and Stoke Poges, promotion of their 50+ programme at the Beacon Leisure Centre (Short mat bowls, Badminton, Walking Football and Pickleball) as well as the annual Club Games for the Over 50s.
13. Support GLL BETTER to deliver the "Healthwise" programme which is the GP referral scheme offering exercise, weight management and falls prevention programmes.
14. Raise community awareness of the need to safeguard vulnerable adults and to report concerns as they arise, signposting the voluntary sector to suitable safeguarding training.
15. Address housing conditions and safe access to housing through the provision of disabled facility grants and assistance to tackle cold homes.

Aim 3

Improving the health and well-being of the population and reducing health inequalities.

Summary

Overall the health of South Bucks' residents is generally very good when compared to national data. Life expectancy and most health and lifestyle indicators are better than the national average and over the last ten years the death rate from all causes has fallen in line with national trends. Two thirds of local residents come from the top 20% of most affluent communities against national population data but there is still a major issue of low levels of physical activity amongst children and young people. There is also an increasing incidence of Dementia amongst the elderly population. Bucks Health and Wellbeing Strategy outlines the importance of addressing the wider health determinants and adopting a preventative approach to health care.

South Bucks District Council in partnership with Public Health and a range of community groups will deliver a range of initiatives that will impact positively in encouraging healthy lifestyles. Examples include helping raise awareness of local services for elderly residents by developing local older people service guides, organising local health fairs, roll out and expansion of the BETTER Health-wise programme, supporting "Active Bucks" activities, developing local community activities, supporting dementia-friendly communities, improving facilities and access to parks and open spaces.

The council participates in the countywide work to reduce the incidence of fuel poverty ie. the inability to heat the home on a limited budget. Through the assistance provided by the National Energy Foundation and Citizens Advice Bureau, residents can access fuel pricing advice, benefits support or access to insulation and heating scheme as appropriate.

Beacon and Evreham leisure centres offer a wide range of facilities including sports halls, fitness suites, dance studio, MUGA and theatre attracting over 196,000 visits per year. Both younger and older people are encouraged through various schemes to increase access to exercise, helping to reduce the risk of obesity, heart disease,

mental illness and diabetes.

The 2017 – 2020 Chiltern and South Bucks Recreational and Open Space Strategy identifies the wealth of open space provision that is available to encourage residents to live more active life styles. Together with the towns and parishes, South Bucks District Council manages woodland and common land often used by ramblers and visitors to the area. Local walks, cycle routes and bridleways have been developed to maximise the use of these facilities, whilst at the same time helping to improve community participation and healthy living. These natural resources are vital in helping to achieve the objective of the new [Bucks Physical Activity Strategy](#), namely to remain physically active throughout life.

Future objectives

1. To support communities at risk of deprivation, identify their needs and improve access to services including leisure, community safety, education and learning, welfare, and housing assistance.
2. To use data to support communities in identifying health inequalities and to target health and wellbeing interventions to reduce these inequalities.
3. To work in partnership with Public Health, BETTER (GLL), Buckinghamshire and Milton Keynes Sports Partnership (LEAP), and other voluntary sector organisations to increase levels of physical activity through improving access to low cost leisure initiatives.
4. To make the best use of resources by working in partnership with Chiltern Clinical Commissioning Group, BCC Public Health, and the voluntary sector.
5. Further develop the District Council's Workplace Health and Wellbeing strategy.
6. To identify and help obtain external sources of funding for local community groups to support local initiatives that help reduce health inequalities.
7. To proactively assist families and individuals access support services to prevent a crisis intervention.

Key actions for 2017 to 2020

1. To support the Healthy Communities Partnership Board deliver its strategic priorities through Buckinghamshire Health & Well-being Strategy.
2. Support the implementation of Public Health's Active Bucks programme and encourage 1,000 adults become more active from 2016 to 2018.
3. By 2020 attract 220,000 annual visits in South Buck's leisure centre facilities.
4. Enable communities to become active and reduce the risk of social isolation by the provision of community events at Beacon and Evreham Leisure Centres, the Curzon Centre Beaconsfield and Wycombe Sports Centre.
5. Provision of The South Buckinghamshire Golf course and redevelopment of the original Golf Academy site into an open space leisure facility.
6. Provision of Farnham Park Playing Field – Softball and football pitches.
7. Support the Simply Walks initiative to attract 1000 additional walk participants from 2016 to 2018 as well as supporting other community walk initiatives.
8. From 2016-2018 enable 90 residents who have suffered a coronary or stroke medical condition to complete the GLL BETTER Health-wise exercise referral programme.
9. Undertake a South Bucks-wide leisure needs assessment to determine future indoor leisure needs between 2020 -2045
10. Use the key findings of the leisure needs assessment to develop a cohesive leisure facilities strategy identifying the key developments 2020-2045.
11. Support Community and Workplace health activities e.g. health and wellbeing fairs, dementia awareness events, promoting healthy lifestyles.
12. Manage the provision of a workplace health and wellbeing programme including physical activity and alternative therapies such as lunchtime walks, yoga, pilates, acupressure massage and reflexology.
13. Assisting communities to deliver against the Open Space strategy - Play areas, playing pitches nature parks & outdoor education

14. Providing advice and assistance to reduce debt and manage finances through the operation of the CAB and the promotion of the South Buckinghamshire Community Bank (part of the M for Money Credit Union).
15. Support voluntary run sports, leisure & culture groups including community associations and their activity programmes, libraries, youth clubs, older persons clubs.
16. Work in partnership with Thames Valley Police and other key partners to reduce crime and disorder and raise awareness of the risk of abuse in all its forms.
17. Maintain the 'Safe Place Scheme' in Beaconsfield, Holtspur, Burnham, Farnham Common, Gerrards Cross, Iver, Iver Heath and Richings Park.
18. Support the delivery of Bucks County Council's Prevention Matters scheme.
19. Support businesses improvement and growth through advice, coaching and publication of food hygiene ratings. Support businesses to provide nutritional menus through the "Eat Out Eat Well" scheme.
20. Build an effective Local Air Quality partnership to review and enhance the air quality action plan improving air quality and reducing NOx and CO2 emissions within the district.
21. Provide housing advice and assistance to prevent homelessness or maintain decent housing standards or support households to access disability adaptations.
22. Improve safeguarding of the general public by enforcing regulatory controls and the use of health impact assessment tools to better protect the environment and human health.
23. Organise one annual health and well-being fair to promote the broad range of local services that are available to older people within the community.

Aim 4

Providing an environment for young people to enjoy, stay safe, be healthy, active, make a positive contribution and achieve economic well-being.

Summary

South Bucks District Council is committed to helping provide an environment where young people lead a happy and healthy life and where they can fulfil their potential. As a member of the Chiltern and South Bucks Children's Trust Partnership the Council works with and supports various organisations at a county and district level to achieve this.

South Bucks District Council has provided support to educational establishments to access sports facilities through its contract with BETTER. The council also supports a diverse range of local groups who provide services to young people through the provision of project advice and funding. This includes the many youth clubs within South Bucks which provide a range of diversionary and intergenerational activities.

Many of the Council's services are targeted at the most disadvantaged communities ensuring assistance is delivered to those most in need. Running along targeted services are opportunities for all to benefit such as the opportunity for young people to access apprenticeship placements at the Council's Leisure Centres.

Future objectives

1. To work with young people to identify their needs and so develop appropriate activities that help them contribute to the community in which they live.
2. To work proactively with agencies including Action4Youth and Local Children and Young People Partnership Boards to improve access into leisure provision for children and young people who have additional and complex needs.

3. To celebrate and acknowledge the contribution children and young people make to their local community.
4. To stimulate and support intergenerational activities to create activities between younger and older people.

Key actions for 2017 to 2020

1. Utilise the Recreation and Open Space Strategy to support local community groups and parish councils improve play provision
2. Continue to provide junior courses at Evreham and Beacon Leisure Centres e.g. trampolining, football and basketball.
3. Through our partnership with BETTER provide activities for 16-25 year olds: e.g. dance, basketball, gym studio at Evreham and Beacon leisure centres as well as organising the inter-school rowing tournament. Also provide inclusive activities for children and young people with physical and learning difficulties.
4. Offer discounted community rates across South Bucks leisure centres for local clubs' junior sections through different promotional packages and campaigns.
5. Run discounted school holiday activity programmes in South Buck's leisure centres in partnership with BETTER.
6. Alert local youth clubs to new funding opportunities and provide project advice where required.
7. Host the South Bucks Community Awards ceremony in 2017 and 2019 including a category for young people.
8. Develop intergenerational projects for young and adult people so that they understand their differences, needs and aspirations, share their skills and develop a greater sense of community spirit.
9. In Partnership with BETTER, local secondary schools and other key educational establishments, expand apprenticeship opportunities for young people aged between 18 – 25 years.
10. Increase opportunities for young people to volunteer and learn new skills by supporting schemes such as the National Citizen Service.

11. Work in partnership with BETTER, Buckinghamshire and Milton Keynes Sports Partnership (LEAP), and other voluntary sector organisations to increase levels of physical activity of young people.
12. Promote the existence of local safeguarding training including Prevent to adults working with and for young people.
13. Through our Community Safety team, help prevent child sexual exploitation, drug and alcohol abuse, bike theft and all forms of abuse via mobile phones, social media and the internet.
14. Deliver the Community Card Scheme in primary schools encouraging health and wellbeing, community integration, cyber safety and money management.
15. Ongoing training of taxi-drivers in relation to safeguarding and the prevention of child sexual exploitation.

Aim 5

Helping to stimulate and support a vibrant local economy whilst protecting the local environment.

Summary

South Bucks District has traditionally had a vibrant economy and a skilled workforce. Supporting and sustaining this economic well-being of the local area is important to maintaining the quality of life for the people who live and work in South Bucks.

The district's location within the South East of England and close proximity to London makes it a popular place to live and work, resulting in great pressure to provide more housing and employment. The district is, however, predominately rural in character with 87% of the district being classified as Green Belt land. Its countryside setting forms the Green Belt around Greater London and includes several large areas of parkland: Colne Valley Regional Park, Black Park Country Park, Langley Park Country Park and Dorney Lakes. These areas are a natural asset to the district that contribute to people's quality of life but it also means that the supply of land for building on is severely constrained. A balance is therefore required that meets the social and economic needs of local residents whilst protecting the environment.

The Draft Economic Development Strategy for Chiltern and South Bucks sets out the councils' economic development priorities for 2017-2026. Some of the actions it includes that influence this plan are as follows:

Connectivity: continued investment in broadband for business premises as well as wireless and mobile services.

Enterprise and business growth: promotion of business support provision including networking, training and signposting. Maintain dialogue with large employers.

Skills and employability: support services that forge links between employers and education as well as encouraging work experience and apprenticeships. Promote youth enterprise as a route to employment as well as helping older workers remain economically active.

Tourism and town centres: support tourism initiatives to convert day visits to overnight stays as well as helping town centres to maintain their vitality.

Through the planning system, the Council seeks to protect existing employment sites from change of use, so these sites are maintained to meet future demand. It supports the re-development and extension of existing premises on existing employment sites and the provision of flexible business units that can be easily adapted to accommodate a variety of uses. Sustainable working practices, particularly those that reduce the need to travel to work by car are also promoted through planning policy.

The economic vitality of localities is dependent on the provision of a variety of services and facilities. In addition the image of an area can be affected by issues such as crime or perceptions of crime together with its overall appearance. Through the planning system and work with its partners and local communities the council will seek to protect and enhance existing community facilities, support the role of retail outlets and promote high standards of design that minimise the risk of crime. With the majority of the district being rural in character, the Council has a responsibility to support the rural economy and will allow agricultural diversification where it benefits the local community, does not impact on the local quality of life and is not harmful to its rural setting.

South Bucks District Council helps local retail business and community groups to access information and training on the new legislative controls involved in licensing, food safety and health and safety. These schemes are designed to support the ability of the community to access a range of learning opportunities, develop opportunities for the voluntary and community sector to operate as social enterprises and deliver public services.

The council is an active member of the Buckinghamshire Thames Valley Local Enterprise Partnership whose remit is to *"build conditions for sustainable economic growth in the entrepreneurial heart of Britain"*. Such growth will enable more skilled job opportunities, protect the area's existing economic and environmental qualities and encourage a shift to cleaner environmental technologies and businesses.

South Bucks District Council works in partnership with voluntary and community organisations, towns and parishes, Buckinghamshire Strategic Tourism and Tourism South East, to promote the locality. Tourist information is made available from the Council's website, local and regional Tourist Information Centres such as Wycombe and Marlow but also from the village information centres in local libraries, pubs, restaurants and accommodation facilities in the district.

The protection of the distinct environment offered in South Bucks with its diverse market towns and small villages, means it is important to maintain the local economy

both in terms of local businesses and retailers.

The lack of affordable housing is a key constraint to economic growth in the district: The Council is working in partnership with a range of organisations to support a balanced housing market. The Council's Housing Strategy seeks to develop affordable housing options; return empty dwellings to use, and support older and younger people with their housing needs across all tenures.

Future objectives

1. To improve access to learning, skills development and work experience in order to meet the needs of the local economy.
2. To promote the development and growth of local businesses by signposting them to specialist business support including advice on scaling up.
3. South Bucks District Council to act as the local energy efficiency champion for the area celebrating and promoting best practice throughout the district.
4. To support sustainable development initiatives to protect and enhance the local environment and reduce the effects of climate change and national infrastructure projects.

Key actions for 2017 to 2020

1. Support the delivery of Chiltern and South Bucks joint Local Plan, a document that forms part of the South Bucks Development Framework that sets out the Council's broad planning policies for achieving sustainable development in the district up to 2036.
2. Support the delivery of the Chiltern and South Bucks Economic Development Strategy which has the vision of creating a District with "prosperous and diverse economies that encourage local employers and small businesses".
3. Promote local events and high street diversification that will encourage greater footfall in the district's high streets eg. Small Business Saturday / Chinese New Year / St George's Day/ pre-Christmas activities.
4. Work with Parish Councils, business associations and community groups to convert tourist day visits to overnight stays.

5. Support the development of broadband and mobile technologies as they are introduced into the District.
6. Reduce carbon emissions from South Bucks District Council's operations.
7. Actively promote the Flexible Loan scheme to householders and local traders helping support older people access low interest loans to undertake home repairs, adaptations and improve security.
8. Work with the Local Enterprise Partnership to develop joint procurement procedures which can support local employment opportunities, raise environmental standards and protect the environment.
9. Promote and support schemes to enable homeless and key workers secure housing they can afford (including the private rented sector).
10. Work to return empty homes to use, revitalise the areas of poorer housing and work wherever possible to return vacant employment sites or contaminated land sites to use.
11. Provide opportunities for local businesses to access food safety, licensing, and health and safety courses targeted to their needs.
12. Work in partnership to improve energy efficiency, identify and implement greener travel initiatives and identify ways in which we can live more sustainably within the District.
13. Work with partners and the community to reduce CO2 emissions and the impact of climate change.
14. Ensure that national infrastructure projects (HS2, Crossrail, Western Rail Link to Heathrow, Heathrow Expansion, M4 Smart Motorways etc.) are managed sustainably and enhance local economies.

Aim 6

Encourage collective working to promote and support the rich and diverse wealth of cultural heritage in South Bucks.

Summary

South Bucks District has a rich heritage with its towns and villages steeped in history and tradition. This heritage is typified by the wide and varying range of distinctive festivals, fetes and fairs which contribute to defining South Bucks as both a unique and charming place to live. Examples of annual events include the Burnham Donkey Derby, the Beaconsfield Country Fayre, Gerrards Cross Fun Run, Iver Heath Apple Day and all the pre-Christmas celebrations that take place in the towns and villages.

In addition, there are one-off events that welcome the community to attend such as the "Celebration of Shri Jayanti" at the Anoopam mission as well as events at the Fulmer mosque. These local community festivals and fetes encourage and enable communities to come together, strengthening common understanding and foster a sense of pride within local towns and villages. The events also provide the council and other agencies with a perfect opportunity to promote and consult on policies and to publicise facilities and services.

Celebrating the rich heritage and cultural diversity of South Bucks not only promotes and encourages a distinct sense of place but is also a vital ingredient in helping to bring different communities together and create community cohesion. The building of trust between communities is the cornerstone of meaningful and effective community cohesion and therefore diversity in language, culture and religion needs to be celebrated and used productively to help stimulate meaningful interaction between different faiths, cultures and generations.

Future objectives

1. Support town and parish councils, schools and community organisations to celebrate South Bucks's diverse and rich local heritage.
2. Celebrate the diverse range of faiths and cultures within the South Bucks district.
3. Support the development of community cohesion activities across South Bucks, enabling communities to develop respect and understanding of each other.

Key actions for 2017 to 2020

1. Through the council's community grants programme support community groups to deliver festivals/ fetes that celebrate their area's local history and heritage.
2. Support community groups across South Bucks commemorate the World War I Centenary.
3. Enable communities to take ownership of their environment e.g. community managed foot paths and woodland, promoting "Walkers are welcome" routes.
4. Help to preserve the character of our landscapes and conservation areas by working in partnership with local conservation groups.
5. Assisting communities celebrate their heritage e.g. Eid and national day events as well as supporting countywide activities such as Bucks Art of Islam Festival.
6. Support "Beyond Difference" to help facilitate better understanding between the different religions in Chiltern and South Bucks.
7. Work with faith organisations to support community development.

Conclusion

'Helping Build a Better South Bucks' recognises that local people are the most valuable resource of South Bucks District and the importance of working in partnership with a range of organisations including Thames Valley Police, Buckinghamshire County Council, Chiltern Clinical Commissioning Group, BETTER and Parish/Town Councils.

We have been able to join up central government policy and in doing so maximise the resources and initiatives available for local communities. By working with the voluntary sector, the council continues to seek additional external resources and will increasingly look for opportunities to work in partnership encouraging joint delivery to sustain or improve services to the community.

There is a clear requirement to constantly challenge how the council develops services and to be receptive to what residents are saying across the district. "Helping Build a Better South Bucks" will continue to empower communities to reflect on the services that they receive and help inform the council and its partners on ways to continually improve. Our proven track record of joint working over many years will continue to demonstrate our commitment to work with partners and residents to:

- Create sustainable communities embodying the principles of community development at a local level
- Improve both the range and quality of services available across the district
- Improve the quality of life in the district
- Ensure that cross-cutting issues are addressed in a joined up way

This plan will continue to reflect and deliver the council's vision of delivering great value, customer-focused and sustainable services. We recognise that it cannot be a static document and that it will evolve as circumstances change and dictate. Therefore, this plan will formally be reviewed in 2020 with the action plans associated with the six strategic aims reviewed annually.

Appendix A

Community profile

South Bucks is relatively small at 141 square kilometres and lies within the Metropolitan Green Belt area, with 87% of the land designated as green belt. There are many small towns and villages, with the largest being Beaconsfield, Burnham and Gerrards Cross. These three towns have the best infrastructure and facilities. Most of the towns and villages have historical roots which are preserved through the use of conservation areas and listed buildings. The larger towns of High Wycombe, London (Hillingdon), Maidenhead and Slough border the District. These centres provide shopping facilities and services not available within the District as well as some jobs for residents. In return, South Bucks provides the open spaces which help meet the recreational needs of these larger centres. There are good links to London via the Chiltern Railway, M40 and M4.

Changing Demography

The population of South Bucks was recorded as 66,867 in the 2011 Census with the latest ONS estimates being 69,120. More than 19.4% were aged 65 or more, and this is projected to grow to more than 28% of the population by 2026. 15.7% of the total population in South Bucks were from a Black or Asian Ethnic Minority Population, against only 6.6% in 2001 and the 2011 England average of 14.3%. This includes the 7th highest concentration of people of Sikh religion in England at 4.7% with those of Muslim and Hindu religion each totalling 2.5% of the population. 4.5% of households are lone parent households and 0.4% of households are from the Gypsy and Traveller communities, the 7th highest in all of England.

Our impact on the environment

South Bucks's residents are keen recyclers. The recycling rate for the district rose to nearly 54% in 16/17 from 34% in 13/14 according to figures compiled by DEFRA. It has also been named as the most improved Local Authority in England for recycling in the latest DEFRA league tables.

The 2013 carbon footprint of South Bucks (latest available from Department of Energy and Climate Change) ranks 193 out of 405 UK local authority areas (first place has the lowest emissions), the equivalent to an average of almost 45,000 kilowatts per resident. Usage is broken down to Domestic, Industrial and Transport sectors, and it is the Transport sector which has the highest emission levels, ranking 353 out of 406 UK areas. This is because South Bucks has a network of major roads with both the M25 and M40 running through it as well as being crossed by the M4.

Combined with several 'A' roads and the proximity to Greater London making it a busy part of the commuter belt, it will be a challenge to reduce the overall carbon footprint, requiring national initiatives to reduce overall emissions.

Some parts of the district, particularly around the rivers, are prone to flooding. This needs to be taken into account when planning development close to these locations.

South Bucks' communities

South Bucks has cohesive communities with evidence of strong community spirit, high levels of volunteering and active community groups. Like much of Britain, statistics show South Bucks' society is becoming more diverse so it is important that we maintain cohesive communities and help people to live together.

There is a long history of conformist and non-conformist faith communities being active in South Bucks over the past 1,000 years which continues to this day. Currently there are many churches across the district, the Al Muhassin Mosque in Fulmer, the Annapam Mission for Hindus in Denham and Sikh temples in Slough and Southall used by South Bucks residents. People from all the faith communities make significant positive contributions to local life and wellbeing, often leading activities which support residents, engenders community spirit and creates a sense of personal responsibility. In particular many of them run a range of activities for young people inside and outside school, and many of the holiday schemes are church led.

Although crime levels are comparatively low in South Bucks there have been periods when acquisitive crime increases, mainly caused by offenders travelling into the district from other areas. The fear of crime in South Bucks is also disproportionate to the actual level of crime which may partly relate to a relatively larger elderly population.

South Bucks has a strong voluntary and community sector with greater than average volunteering levels. There is good local engagement and provision of local community activities. Results from the Buckinghamshire County Council Residents' Survey 2011 were that around 23% of respondents help in the community to give personal care, run or manage a youth group, or help out at a local day centre or library. 42% said they already helped out by doing a favour for a neighbour such as help with shopping, whilst 62% said they would be prepared to do so. 32% said they would consider volunteering. Things most likely to encourage volunteering were flexible hours and a low time commitment coupled with more information on what was available.

Turnout for elections is consistently higher than the national average for district, county and general elections.

Health, Wellbeing and deprivation

South Bucks is undoubtedly a pleasant place to live and regularly ranks within the top 20 of the Halifax Quality of Life Survey. However, not everybody benefits as much as they should do, and there is much to be done to address the deprivation found in small pockets in the district.

In the overall IMD 2015 results, the three most deprived areas in the district were Wexham and Fulmer, Burnham Church and Beeches and Iver Village and Richings Park. The three least deprived areas were Beaconsfield North, Beaconsfield West and Gerrards Cross. Department of Health figures for 2012 showed 1,100 children in South Bucks living in poverty.

The 2014 Fuel Poverty figures, published in 2016 by the Department of Business, Energy and Industrial Strategy, show that South Bucks has 6.9% of households living in fuel poverty. This is measured by taking fuel costs and income into account.

Although the district's population is comparatively healthy with life expectancy significantly above the national average at 85.1 years for males and 89.8 years for females, there are differences in health between the most and least disadvantaged. The difference in life expectancy between the lowest and highest deprived areas is 6 years for females and 7.1 years for men and there is a significant burden of preventable disease. Mortality rates relating to heart disease and stroke have fallen and are better than the England average, with better than average adult 'healthy eating', smoking, alcohol-related harm and obesity rates. However, South Bucks is worse than average in relation to the incidence of malignant melanoma, increasing and higher risk drinking, winter deaths and physically active adults. South Bucks is above average for road injuries and deaths. The 2011 Census highlights that in South Bucks 6% have long-term health problems or disability that limits their day-to-day activities. Percentages vary across South Bucks from 3.4% in Gerrards Cross South Ward through to 12% in Denham North Ward. One in 10 residents provides some form of unpaid care for someone with an illness or disability.

Wealth, economy, skills and affordability

Buckinghamshire prides itself in being the entrepreneurial heart of Britain, with a significantly higher than average level of new business start-ups. Bucks Business First (BBF) reported in 2015, that 12.6% of working residents in South Bucks were self-employed. There were 5400 businesses in the district. The most significant sector is Professional, Scientific & Technical at just under a quarter of all businesses, with the next highest being Construction at around one tenth of all businesses. Only 6% of employees work in the public sector with South Bucks ranking the lowest overall

authority in this respect. South Bucks has a high proportion of businesses with large turnovers, with almost one in five having a turnover greater than £0.5 million.

Residents are highly qualified, with 53.8% having a degree or equivalent qualification, against the national average of 37.1%. This is reflected in the 2015 gross median full-time earnings of £34,305 for South Bucks against the England average of £26,800. 28% of residents both live and work in South Bucks (BBF, 2011). The next highest percentages of workers commute to Slough, Hillingdon and Wycombe.

School performance is also strong with 75% of 15+ year olds achieving five or more GCSE results at grades A-C.

Unemployment is still relatively low but has been gradually rising since December 2015 with the Job Seekers Allowance claimant count for December 2016 being 300 people which is 17.8% up on last year.

More than 40% of homes in South Bucks are detached and rank highest in the country for numbers of rooms (6.4) and bedrooms (3.2) compared to all other local authorities. South Bucks ranks in the top 5% of authorities for the prevalence of caravans, mobile homes and other temporary structures as a proportion of all housing. In South Bucks, mean average private rents are the most expensive outside London and 11th overall, at £1,573 per month. With the average house price in the UK at £190,275 (Land Registry, March 2016), they averaged £650,659 in South Bucks, making South Bucks the most expensive area outside of Greater London. According to ONS figures South Bucks also saw the strongest growth of all areas in average house prices last year at 22.7%.

South Bucks' level of affluence, its popularity as a place to live and the limited availability of developable land, leads to the high house prices. Demand for affordable housing in the district is above what can be met in practice. At the same time the higher ongoing costs of goods and services also reflect the ability of an affluent population to pay higher prices generally. These elements, when combined, create significant problems of affordability for essential workers, young people, those in lower paid employment and those living on state benefits. The difficulty in recruiting key workers is also exacerbated by the higher wages paid in London.

Transport, infrastructure & accessible services

The three main settlements in the district all have good rail and road links to London and many people commute to work in the London and city region. The bus links between the main urban areas are good but residents have expressed concern about the availability of public transport in the rural area and therefore the limited access to services. South Bucks has high car ownership and high levels of commuter flows in and out of the district. This puts pressure on the local road network and congestion

Classification: OFFICIAL

occurs, particularly during the morning and evening, on roads and junctions running close to capacity.

The most recent road traffic accident information relates to 2014, when there were 66 people Killed and Seriously Injured (KSI) in South Bucks. This reflects higher traffic levels in the South East, with South Bucks having more KSIs because of the motorways within the district.

Residents' priorities

From the Buckinghamshire County Council residents' survey in 2011, the top three personal priority areas for residents of South Bucks were: 1) the condition of the roads; 2) tackling crime and anti-social behaviour; 3) parks and open spaces. This changed when asked for the top priorities for the local community, with tackling crime and anti-social behaviour becoming the number one priority, followed by the condition of the roads, creating job opportunities and economic growth' and primary, secondary and special schools.

Classification: OFFICIAL

South Bucks Community and Wellbeing Plan Annual Review



SOUTH BUCKS
District Council



Aim 1: Facilitating community participation, engagement and action, through established and new community networks, to develop sustainable communities.

Action	Progress
1. Build community infrastructure and resilience through working with the towns and parishes, community associations and community groups.	A member of the Communities team attends the Burnham Community Forum and SBDC Parish Clerks meeting on a regular basis. We also organise the SBDC Community and Cohesion Forum which brings together the local MP, officers and community organisations.
2. Promote opportunities for communities to become more involved in the prevention of crime, and or support environmental, heritage and wellbeing community events.	The Community Safety team has worked with Thames Valley Police, local Housing Associations, residents and Councillors to carry out environmental visual audits in areas where crime and anti-social behaviour have been reported. As a result, litter picks have taken place, street name plates have been replaced, street lighting has been fixed and neighbourhood watch schemes established. We are also working closely with Bucks County Council and Trading Standards to try and establish Street Associations.
3. Support the CCG community engagement strategy and Buckinghamshire County Council's Local Area Forum (LAFs) priority themes joining up projects and initiatives to improve local services.	The CCG document now has a new title – "Engagement Strategy and Plan 2016/2018" and is due to be reviewed in May 2018. The Communities Team attend the South Bucks Local Area Forums on a needs basis. In 2017 we attended Beaconsfield LAF and the Wexham and Iver LAF.
4. Work in partnership with Community Impact Bucks to improve volunteer recruitment and voluntary organisations' access to information, advice, support and training in fundraising, creating social enterprises and good governance.	The District Council supports the existence of Community Impact Bucks through the "Voluntary and Community Sector Infrastructure Contract", awarding an annual grant of £8,708. We work closely with the organisation to support the voluntary and community sector hosting and promoting their community sector surgeries, advertising their other training events and working with them at strategic level through the Chiltern and South Bucks Strategic Partnership and the Social Prescribing Steering Group.
5. Identify ways to recruit volunteers from the newly-retired marketplace and support young people to access volunteering opportunities.	We have supported Chiltern Rangers who recruit young people to assist with environmental projects as well as the National Citizenship Service which works with 17 year olds on different community projects.
6. Run an annual community awards event to celebrate the contribution of local volunteers across South Bucks.	The Chairman's Community & Volunteering Awards took place on 13 th April.
7. Deliver the council's community grants scheme and support community organisations to deliver local initiatives that improve the quality of life for residents across the district.	Community grants are delivered in Partnership with Heart of Bucks. In 2017/18 £26,255 was distributed to 19 community groups within the district. The Chiltern and South Bucks lottery was launched in November 2017 and supports over 20 organisations from across the district.

<p>8. Continue to support the local Citizen Advice Bureau service.</p>	<p>Support for the Three Rivers CAB continues through our SLA with them. Chiltern CAB provides outreach services in GP surgeries in Burnham and Langley.</p>
<p>9. Support the Armed Services Community Covenant so that Service families are more integrated into the wider community.</p>	<p>We are an active member of the Armed Forces Covenant (see action plan link) http://www.southbucks.gov.uk/ArmedForces</p> <p>We awarded up to £300 to each local Town and Parish Council to run WW1 commemoration community events and also supported the " Paths of Peace" Flower Festival 2018.</p>
<p>10. Support the setting up of Neighbourhood Watch Schemes, Street Associations and Good Neighbour Schemes to help build resilient communities.</p>	<p>A number of new Neighbourhood Watch Schemes have been established over the past year – and we have had some excellent support from new Area NHW Co-ordinators.</p> <p>We have worked closely with Bucks County Council and Trading Standards to establish a Street Association in Burnham. This work will continue in 2018-19.</p> <p>Support was given to the newly established Good Neighbour Scheme in Iver as well as trying to get one off the ground in Denham.</p>

Aim 2: Supporting services that improve opportunities for older people to live fuller, safer, more active and ultimately more fulfilling life styles and become more integrated into local communities.

Action	
1. Support Older Persons' Action Groups to help provide opportunities for older people to socialise, access relevant information, advice and access appropriate services.	The Burnham Older Person's Action Group called B-FAB (Burnham 50 & Beyond) is included in our Older People's guide for the Burnham area.
2. Support Bucks County Council Prevention Matters project which identifies those at risk of isolation and direct them to voluntary sector and statutory support.	We have worked with Prevention Matters colleagues on setting up Good Neighbour Schemes in Iver and Denham and collaborative working through the "Ageing population task and finish group". In Beaconsfield we organised a joint Dementia Awareness event.
3. Enable communities to get involved in volunteering, intergenerational activities, Street Associations and Good Neighbour Schemes in order to reduce social isolation.	<p>We have regularly promoted the positive reasons for being a part of a Neighbourhood Watch Scheme and/or Street Association and are proud to work extremely closely with some fantastic Area NHW Co-ordinators who are actively recruiting new volunteers.</p> <p>We have supported the development of Good Neighbour schemes in Iver and Denham.</p> <p>We funded the Art/Music Event in Burnham and attended the intergenerational IT session organised by Burnham Community Forum and Burnham Grammar 6th form students.</p>
4. Support the development/continuation of community based transport schemes.	We provided start-up funding for the new Iver Community Car scheme and keep in touch with its progress as well as sending the Chairman information on new funding opportunities.
5. Develop older people's service guides for the Beeches area, Beaconsfield, Gerrards Cross and Denham, Wexham and Iver.	Guides for the Beeches area, Wexham and Iver have been produced. The remaining two are due in 2018.
6. Address the loneliness experienced by some care home residents by encouraging local neighbourhood residents, schools, youth clubs and voluntary groups to engage with care homes.	A new voluntary group called "Friends and Neighbours" (FANs) has been launched in South Bucks. FANs was officially launched at the first AGM on 19 th October 2017. There are five care homes in the project – Swarthmore, Buckingham House, Rushymead, Windsor Lodge and Chalfont Lodge. There have been visits by care home residents and carers to Chalfont Leisure Centre during the school holidays where residents took part in various activities including table tennis, Boccia, badminton, seated exercise and use of adapted gym equipment.
7. Support the local Citizen Advice Bureau to extend its outreach support across the District.	We make a community grant award of £42,023 so that they can provide their vital advisory services to all South Bucks residents. In addition we jointly fund with CDC a

	<p>£15,000 project supporting residents on Gypsy and Traveller sites across the two districts.</p> <p>Outreach services provided at Capswood, Burnham, Denham, Farnham, Iver and Gerrards Cross. Links to these services are provided on the SBDC website.</p>
8. Operate regular community safety awareness events to improve home security, reduce scams and doorstep crime, and reduce the fear of crime amongst elderly residents.	We have held a number of crime reduction events across the District during 2017-18. These have included spring crime / shed break –in events at garden centres, summer and winter burglary crime reduction stands within supermarkets etc. We have also attended a number of coffee mornings with the Police to raise awareness of scams and doorstep crime.
9. Develop and support activities that encourage greater interaction between older and younger people, including events related to commemorating the Word Wars, local history projects, environmental initiatives, using Information Technology or addresses social isolation.	<p>Funding was provided to Parishes for WW1 projects. Beaconsfield and Stoke Poges both ran intergenerational projects.</p> <p>We supported the Burnham Community Forum session at Burnham Grammar school where young people advised Forum members on using Social Media for communicating what their organisations do as well as specific events.</p>
10. Promote and develop Community Impact Bucks Pub lunch clubs.	These are advertised in our Older People Guides.
11. Support the development of Dementia-friendly communities and promote the Safe Place scheme.	<p>We work closely with Burnham Health Promotion Trust on promoting Dementia-friendly Burnham as well as helping to organise Dementia Friend events e.g. Beaconsfield in February 2018.</p> <p>The Safe Place Scheme was re-launched during 2017-18 and we have a huge number of businesses who are now part of it. For a full list visit www.southbucks.gov.uk/safeplacescheme</p>
12. Assist older people to access local community based activities through the GLL BETTER outreach programme e.g. Tai Chi in Burnham Library, Walking Football in Burnham and Stoke Poges, promotion of their 50+ programme at the Beacon Leisure Centre (Short mat bowls, Badminton, Walking Football and Pickleball) as well as the annual Club Games for the Over 50s.	<p>Care home delivery sessions ran across South Bucks with 42 residents engaged in physical activity. Funding support and partnership work with L&Q housing.</p> <p>Club games scheduled for 18/5/2018.</p>
13. Support GLL BETTER to deliver the "Healthwise" programme which is the GP referral scheme offering exercise, weight management and falls prevention programmes.	There were a total of 326 referrals to the Healthwise programme covering Chiltern and South Bucks-123 referrals from the South Bucks District. Both councils help to promote the service.
14. Raise community awareness of the need to safeguard vulnerable adults and to report concerns as they arise, signposting the voluntary sector to suitable safeguarding training.	<p>42 members of staff have received adults safeguarding training level 1 (an introduction to the Care Act, Mental Capacity and Consent).</p> <p>Voluntary sector enquiries are signposted to the CIB</p>

	website and the gap in provision of adult safeguarding training for the voluntary sector has been raised with CIB.
15. Address housing conditions and safe access to housing through the provision of disabled facility grants and assistance to tackle cold homes.	Housing Standards team provided grants for adaptations to 60 homes in 2017-18. The Council also supported the Affordable Warmth Network which provides free advice on reducing energy bills and makes referrals to grant schemes for heating and insulation improvements. We directly gave 7 grants for heating and insulation measures and a further 5 grants and loans for essential home repair works.

Aim 3: Improving the health and well-being of the population and reducing health inequalities.

Action	Progress
1. To support the Healthy Communities Partnership Board deliver its strategic priorities through Buckinghamshire Health & Well-being Strategy.	Supported the development of the new Bucks Physical Activity strategy which includes implementing an action plan to facilitate more active communities and improving local leisure facilities. Projects include the development of the new country park in Stoke Poges. Successfully supported the roll out of the Active Bucks programme delivering a range of new activities including gentle exercise, yoga and walking football.
2. Support the implementation of Public Health's Active Bucks programme and encourage 1,000 adults become more active from 2016 to 2018.	Funding bids submitted and delivered for Yr1, 2 &3 of Active Bucks scheme. Activities have included yoga, gentle exercise and Tai Chi attracting 378 residents.
3. By 2020 attract 220,000 annual visits in South Buck's leisure centre facilities.	Evreham 41,242 annual visits in 2017 Beacon 126,847 annual visits in 2017 Total: 168,089 visits
4. Enable communities to become active and reduce the risk of social isolation by the provision of community events at Beacon and Evreham Leisure Centres and the Curzon Centre Beaconsfield.	Community events included Iver Family Fun Day & Burnham Wellbeing Fete.
5. Provision of The South Buckinghamshire Golf course and redevelopment of the original Golf Academy site into an open space leisure facility. 6. Provision of Farnham Park Playing Field – Softball and football pitches.	Proposed New Country Park Facility going through public consultation facilities to include: café, jogging trail, cycle track and new landscaping. Feasibility Study has been completed to consider improving a range of improvements including: new changing rooms, café, 8 astro-turf pitches and walking pathways. Members currently considering the different options.
7. Support the Simply Walks initiative to attract 1000 additional walk participants from 2016 to 2018 as well as supporting other community walk initiatives.	The total budget to Simply Walks is £2,000 from CDC and £1,000 from SBDC. In 2017/18 there were 16,584 walks undertaken by residents of Chiltern & South Bucks.
8. From 2016-2018 enable 90 residents who have suffered a coronary or stroke medical condition to complete the GLL BETTER Healthwise exercise referral programme.	There were a total of 326 referrals to the Health-wise programme covering Chiltern and South Bucks-123 referrals from the South Bucks District. Both councils help to promote the service.
9. Undertake a South Bucks-wide leisure needs assessment to determine future indoor leisure needs between 2020 -2045	This has been completed and is available on the Council's website
10. Use the key findings of the leisure needs assessment to develop a cohesive leisure facilities strategy identifying the key developments 2020-2045.	Key projects- redevelopment of golf academy site, Farnham park playing fields and re-provision of Evreham centre post 2021.

11. Support Community and Workplace health activities e.g. health and wellbeing fairs, dementia awareness events, promoting healthy lifestyles.	Dementia awareness sessions were held in Burnham and Beaconsfield. A Health Fair will be held in 2019.
12. Manage the provision of a workplace health and wellbeing programme including physical activity and alternative therapies such as lunchtime walks, yoga, Pilates, acupuncture massage and reflexology.	Workplace health month programme included acupuncture, reflexology, choir, walking groups and Mindfulness. 40 staff attended the sessions. NHS health checks were also provided, 17 members of staff booked in for a free NHS health check. 15 staff enquired about gym membership.
13. Assisting communities to deliver against the Open Space strategy - Play areas, playing pitches nature parks & outdoor education	Draft open space and playing pitch strategy completed, final consultation completed March 2018. Due to be formally adopted in October 2018.
14. Providing advice and assistance to reduce debt and manage finances through the operation of the CAB and the promotion of the South Buckinghamshire Community Bank (part of the M for Money Credit Union).	<p>The following actions have been taken to raise awareness of the credit union:</p> <ul style="list-style-type: none"> • Community Card sticker sent to 29 schools and talks delivered in 9 schools as part of the Community Card scheme • Information stalls at local fairs: Denham, Amersham, and Chesham. • Promotion to community groups during Loan Shark week in December. • CDC and SBDC receptions as well as staff notice boards topped up with latest CU promotional material. • Article written for Sept/Oct internal newsletter. • Drop-ins at SBDC and CDC took place on the 18th October 2017.
15. Support voluntary run sports, leisure & culture groups including community associations and their activity programmes, libraries, youth clubs, older persons clubs.	Through the South Bucks community grants scheme administered by Heart of Bucks, twenty community groups were awarded a total of £26,255.
16. Work in partnership with Thames Valley Police and other key partners to reduce crime and disorder and raise awareness of the risk of abuse in all its forms.	We have worked with Bucks County Council and RAHAB (victim exploitation service) to offer modern slavery awareness training to all front line staff within the District Councils and key partner agencies. In addition, many other types of awareness raising training is offered to key staff including child sexual exploitation, domestic violence and abuse training and safeguarding adults.
17. Maintain the 'Safe Place Scheme' in Beaconsfield, Holtspur, Burnham, Farnham Common, Gerrards Cross, Iver, Iver Heath and Richings Park.	All areas have been refreshed this year. For a full list of businesses visit www.southbucks.gov.uk/safeplacescheme

18. Support the delivery of Bucks County Council's Prevention Matters scheme.	We have worked with Prevention Matters colleagues on setting up Good Neighbour Schemes in Iver and Denham and collaborative working through the "Ageing population task and finish group". In Beaconsfield we organised a joint Dementia Awareness event.
19. Support businesses improvement and growth through advice, coaching and publication of food hygiene ratings. Support businesses to provide nutritional menus through the "Eat Out Eat Well" scheme.	The Councils promote the Eat Out Eat Well in Bucks scheme when running and also publish and push for improvements to food hygiene ratings with businesses.
20. Build an effective Local Air Quality partnership to review and enhance the air quality action plan improving air quality and reducing NOx and CO2 emissions within the district.	The Council works with a wide range of partners on the regional scale to feed into initiatives and strategy that looks to improve air quality. The Bucks Air Quality Management Group has been re-vitalised and this compliments local action delivery.
21. Provide housing advice and assistance to prevent homelessness or maintain decent housing standards or support households to access disability adaptations.	The Council investigated 43 complaints of unsatisfactory housing and carried out 72 proactive inspections of Houses in Multiple Occupation, to ensure decent housing standard are met. The Housing Standards team also provided grants and loans for adaptations and essential repair works (see Aim 2, item 15). During 2017/18, South Bucks DC managed 97 applications for homelessness assistance and directly secured long term accommodation for 70 of these households. The Council provided funding to South Bucks CAB and Padstones to deliver homelessness advice and prevention to South Bucks residents. The Council was also part of the successful countywide bid to Government for funding to establish a homelessness prevention service to provide targeted one-to-one support to clients at risk. This new Resilience Service launched in July 2017.
22. Improve safeguarding of the general public by enforcing regulatory controls and the use of health impact assessment tools to better protect the environment and human health.	The Council continues to educate and where this is not enough, enforcing environmental legislation in its area.
23. Organise one annual health and well-being fair to promote the broad range of local services that are available to older people within the community.	We did a joint health fair with Prevention Matters in Denham Green late 2016 and will be running one in 2018 financial year. Location yet to be decided.

Aim 4: Providing an environment for young people to enjoy, stay safe, be healthy, active, make a positive contribution and achieve economic well-being.

Action	Progress
1. Utilise the Recreation and Open Space Strategy to support local community groups and parish councils improve play provision	Once strategy is formally adopted by SBDC in October 2018 it will be available to local community groups to support funding bids to improve local provision as well as inform the Local Plan.
2. Continue to provide junior courses at Evreham and Beacon Leisure Centres e.g. trampolining, football and basketball.	Junior courses running in trampolining, basketball and playball.
3. Through our partnership with BETTER provide activities for 16-25 year olds: e.g. dance, basketball, gym studio at Evreham and Beacon leisure centres as well as organising the inter-school rowing tournament. Also provide inclusive activities for children and young people with physical and learning difficulties.	Bucks "girls can" sports festival ran at Evreham with exit routes to local sessions. 100 girls engaged. Inter schools cycling competition ran at Evreham Sports Centre which engaged with 500 students and provided them with exit route gym passes. All sessions utilised Sportivate funding which targets the 16-24 market.
4. Offer discounted community rates across South Bucks leisure centres for local clubs' junior sections through different promotional packages and campaigns.	BETTER monthly targeted campaigns and block booking discounts. Concessionary and Inclusive memberships.
5. Run discounted school holiday activity programmes in South Buck's leisure centres in partnership with BETTER.	Programme run in conjunction with 360 gymnastics and Wycombe Wanderers Football Club.
6. Alert local youth clubs to new funding opportunities and provide project advice where required.	Youth clubs informed of funding available for summer diversionary work from the District Council. Other external funding opportunities sent to them on a regular basis. Also held a workshop in South Bucks on the 18 th July 2017 about HS2 funding and other sources of funding.
7. Host the South Bucks Community Awards ceremony including a category for young people.	Community Awards held April 2018 at South Bucks District Council.
8. Develop intergenerational projects for young and adult people so that they understand their differences, needs and aspirations, share their skills and develop a greater sense of community spirit.	A joint project with Chiltern Rangers and local residents to clear scrub from Littleworth Common. Burnham Community Forum also facilitated sixth formers from the local school to mentor forum members in the use of social media and show how it could enhance the marketing collateral of forum members.
9. In Partnership with BETTER, local secondary schools and other key educational establishments, expand apprenticeship opportunities for young people aged between 18 – 25 years.	GLL BETTER, our leisure provider, offers apprenticeships in the following skill areas: Tennis coach; Recreation Assistant; Fitness Instructor; Customer Service; Lifeguarding; Swim Teacher and Management. From 2018, the responsibility for increasing

	apprenticeships will move to the newly appointed Economic Development Officers.
10. Increase opportunities for young people to volunteer and learn new skills by supporting schemes such as the National Citizen Service.	<p>In 2017 we held two professional visits for NCS so that the young people could learn about local authorities in general and about careers in particular at CDC and SBDC The SBDC visit took place on the 7th August 2017 with 12 young people in attendance. Senior management presented the work of local authorities and young officers from different departments chatted with the young people about their own career paths.</p> <p>We also helped source "Dragons" for the NCS Dragons Den as well as community projects for the young people to volunteer on.</p>
11. Work in partnership with BETTER, Buckinghamshire and Milton Keynes Sports Partnership (LEAP), and other voluntary sector organisations to increase levels of physical activity of young people.	Successfully delivered the South Bucks Community Engagement plan that attracted over 3,000 participant visits in a range of activities for older and younger people. These included walking football, ballet fit, gentler exercise, stretch and flex, knit & natter, yoga and Pilates.
12. Promote the existence of local safeguarding training including Prevent to adults working with and for young people.	Gap in provision of adult safeguarding training for voluntary groups raised with CIB.
13. Through our Community Safety team, help prevent child sexual exploitation, drug and alcohol abuse, bike theft and all forms of abuse via mobile phones, social media and the internet.	The Community Safety team has worked closely with the local police neighbourhood teams to raise awareness of these issues – in particular through the community cards scheme to year 6 pupils.
14. Deliver the Community Card Scheme in primary schools encouraging health and wellbeing, community integration, cyber safety and money management.	29 schools across both Chiltern and South Bucks took part in the scheme during 2017-18. The evaluation is available on request.
15. On-going training of taxi-drivers in relation to safeguarding and the prevention of child sexual exploitation.	Throughout 2017 the Licensing team organised a number of safeguarding training events which all licensed drivers from the two areas were invited to attend. The sessions were tailored to the taxi trade and covered aspects that aimed to assist the drivers understand the needs and reasons to protect young people and children, have a wider knowledge of the importance of safeguarding, knowing the different types of abuse, how to spot the indicators of risk and how to report concerns and to help them understand their role in safeguarding young people. To date, 96% of all licensed drivers within Chiltern & South Bucks have completed the two hour sessions and we are currently organising two further dates in 2018 in the hope that we can reach 100%.

Aim 5: Helping to stimulate and support a vibrant local economy whilst protecting the local environment.

Action	Progress
1. Support the delivery of Chiltern and South Bucks joint Local Plan, a document that forms part of the South Bucks Development Framework that sets out the Council's broad planning policies for achieving sustainable development in the district up to 2036.	The Open Space Strategy once formally adopted will help inform the new Local Plan
2. Support the delivery of the Chiltern and South Bucks Economic Development Strategy which has the vision of creating a District with "prosperous and diverse economies that encourage local employers and small businesses".	We are also part of a consortium to launch a new package of support called "Be your Own Boss" to encourage new start-up businesses. Small Business Saturday was promoted in some of the High Streets. From 2018, this work will pass to the newly appointed Economic Development Officers.
3. Promote local events and high street diversification that will encourage greater footfall in the district's high streets e.g. Small Business Saturday / Chinese New Year / St George's Day/ pre-Christmas activities.	Small Business Saturday was promoted in some of the High Streets.
4. Work with Parish Councils, business associations and community groups to convert tourist day visits to overnight stays.	This task has now passed to the newly appointed Economic Development officers.
5. Support the development of broadband and mobile technologies as they are introduced into the District.	This task has now passed to the newly appointed Economic Development officers.
6. Reduce carbon emissions from South Bucks District Council's operations.	The Council continues to reduce its carbon emissions and the 2017 report can be viewed at http://www.southbucks.gov.uk/sustainability
7. Actively promote the Flexible Loan scheme to householders and local traders helping support older people access low interest loans to undertake home repairs, adaptations and improve security.	The Flexible Home Improvement Loan scheme was advertised and promoted via local magazines, e-newsletters and the Council's website. One loan was approved in 2017-18 for a stair lift and replacement windows.
8. Work with the Local Enterprise Partnership to develop joint procurement procedures which can support local employment opportunities, raise environmental standards and protect the environment.	This project is no longer live.
9. Promote and support schemes to enable homeless and key workers secure housing they can afford (including the private rented sector).	A total of 16 new build affordable homes (for rent or shared ownership) were delivered in South Bucks by registered providers (aka housing associations) during 2017/18.

10. Work to return empty homes to use, revitalise the areas of poorer housing and work wherever possible to return vacant employment sites or contaminated land sites to use.	A flexible home improvement loan is available to owners of empty homes to help with the cost of works required to bring the home back to use. There was no uptake in 2017-18.
11. Provide opportunities for local businesses to access food safety, licensing, and health and safety courses targeted to their needs.	Implemented a new range of health and safety courses for businesses. Also now provide electronic online food training opportunities.
12. Work in partnership to improve energy efficiency, identify and implement greener travel initiatives and identify ways in which we can live more sustainably within the District.	Continued to work with our community to help them work on energy reduction and generation projects across the Districts. Community groups take part in the council resource and energy meetings held quarterly.
13. Work with partners and the community to reduce CO2 emissions and the impact of climate change.	Council has continued to attend these meetings and work with communities on a range of sustainable initiatives.
14. Ensure that national infrastructure projects (HS2, Crossrail, Western Rail Link to Heathrow, Heathrow Expansion, M4 Smart Motorways etc.) are managed sustainably and enhance local economies.	The Councils and partners have continued to check and challenge each of the infrastructure projects and have spent significant time in trying to influence their sustainability at both the regional and local scales.

Aim 6: Encourage collective working to promote and support the rich and diverse wealth of cultural heritage in South Bucks.

Action	Progress
1. Support community groups across South Bucks commemorate the Word War I Centenary.	Promoted commemorative events delivered by local town and parish councils and communities e.g. Beaconsfield and Stoke Poges.
2. Enable communities to take ownership of their environment e.g. community managed foot paths and woodland, promoting "Walkers are welcome" routes.	A range of new walks have been established through the Simply Walks programme. The total number of walks they provide is 20. The new Open Space Strategy will provide a detailed audit of local walking routes including access, signage and the overall condition This information will help local Parish Councils lever in external funding.
3. Help to preserve the character of our landscapes and conservation areas by working in partnership with local conservation groups.	In 2017 this work was largely carried out by our Strategic Environment and HS2 teams.
4. Assisting communities celebrate their heritage e.g. Eid and national day events as well as supporting countywide activities such as Bucks Art of Islam Festival.	The Community Integration Officer works closely with BME Communities and supports them when required. The Officer particularly works closely with Fulmer Mosque and the Anoopam Mission and has attended their events

5. Work with faith organisations to support community development.

The Community Integration Officer works closely with faith groups and links them in with various community activities taking place.